



# Redwood Valley County Water District

Post Office Box 399 • Redwood Valley, CA 95470 • (707) 485-0679

## AGENDA BOARD OF DIRECTORS

### Regular Meeting

Time: 6:00 p.m.

Date: Thursday, March 19, 2015

Location: District Office, 2370 Webb Ranch Road, Redwood Valley, California.

Expected Guests:

- *All items listed below are considered action items unless otherwise noted.*
- *The items listed below are numbered for convenience only and may not necessarily be heard in this order.*

1. Roll Call.
2. Hearing of comments or questions from the attending public.  
*See end of Agenda for information regarding public comments.*
3. Consider hearing of urgent items received since the Agenda was posted.  
*See end of Agenda for information regarding the hearing of urgent items.*
4. Acceptance of Agenda.
5. Approval of Consent Calendar.
  - a. Financial Statement.
  - b.-1. Bills Paid since those approved at last Meeting.
  - b.-2. Bills Paid as approved at previous Meeting.
  - c. Bills Payable.
  - d. District Activity.
6. Approval of Minutes as presented.
7. Directors and Staff reports and discussion of non-action topics.
  - a. Personnel Committee Report.
  - b. Ad Hoc/Consolidation Committee Report.
  - c. Discussion of rates.

### **BOARD OF DIRECTORS**

Granville Pool  
Jeanette Hallman  
Pamela Ricetti  
Ken Todd

8. General Manager's Report and Action Items.
  - A. District operations.
  - B. RRFCD.
  - C. Water availability.
  - D. Tank repair.
  - E. EPA climate change.
  - F. Operations Contract.
  - G. Annexation/Dissolution.
  - H. Intertie repayment.
  - I. IRWWP Grant.
  - J. Well proposal.
  - K. Fire service.
  - L. Place of Use.
9. Financial Report.
  - a. Discussion and possible action.
10. Local Agency Formation Commission of Mendocino County – LAFCO.
  - a. Discussion and possible action on LAFCO topics.
11. M. C. Inland Water & Power Commission.
  - a. Report of attendance at IW&PC Meetings.
  - b. Consider any correspondence concerning the IW&PC.
  - c. Discussion and possible action on IW&PC topics.
12. Mendocino County Russian River Flood Control & Water Conservation Improvement District.
  - a. Report of attendance at MCRRFC&WCID meetings.
  - b. Consider any correspondence concerning the MCRRFC&WCID.
  - c. Discussion and possible action on Flood Control District topics.
13. Sonoma County Water Agency.
  - a. Consider any correspondence or reports concerning the Sonoma County Water Agency.
  - b. Discussion and possible action.
14. Report of attendance at agency meetings, i.e. City of Ukiah, County Board of Supervisors, other Special District's, County of Mendocino departments, or other entity not listed separately herein.
15. State Water Resources Control Board.
  - a. Updates and possible action.
16. Status report of Place of Use issues.
  - a. Updates and possible action.
17. Status report of 2800 acre-feet Storage Right.
  - a. Updates and possible action.
18. Consider attendance at seminars, training events, conferences as received since last Meeting.

POSTED: 3/13/15

Comments will be limited to matters under this District's jurisdiction that are not on the posted agenda and items that have not been previously considered by the Board of Directors.

Comments on a matter not on the agenda are limited to three (3) minutes per person and not more than ten (10) minutes for a particular subject.

No action will be taken. Individuals wishing to address the Board are welcome to do so throughout the Meeting.

#### Urgent Items

In accordance with Section 54954.2 (b)(2) of the Government Code Brown Act, Two-thirds Vote Required for Action Items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)

#### ADA Compliance

The Redwood Valley County Water District complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. To assist us in better understanding your request, please notify the District Office no less than 3 working days in advance of the meeting by calling (707) 485-0679.

## AGENDA ITEM NO. 5

March 19, 2015

### REDWOOD VALLEY COUNTY WATER DISTRICT

#### CONSENT CALENDAR - CONTENTS

- a. Financial Statements.
- b-1) Bills Paid during February 2015 & submitted for Board approval.
- b-2) Bills Paid as approved.
- c. Bills Payable.
- d. Report of District Activity.

## CONSENT CALENDAR a.

### FINANCIAL STATEMENT

Totals Reported are as of February 28, 2015  
Unless otherwise noted

#### 1. LIST OF BILLS PAID

(See Consent Calendar b-1, next page)	b-1. During February 2015	\$55,766.58
(See Consent Calendar b-2, next pages)	b-2. As Approved at February 19, 2015 Meeting	\$ 1,686.98

#### 2. LIST OF BILLS ON HAND to be Paid      \$0

(See Consent Calendar C)

#### 3. IRRIGATION WATER SALES

	<u>Month</u>	<u>Sales (Billed)</u>	<u>Sales (Billed)</u> Same period last year	<u>Acre-Feet</u>	<u>Payments Rec'd</u>
Monthly	2/2015	\$13,888.75	\$ 17,677.06	0.16	\$ 13,086.50
Calendar Y-T-D	2/2015	\$ 27,777.50	\$ 54,862.37	0.76	\$ 28,956.21
Fiscal Y-T-D	2/2015	\$117,535.32	\$227,333.25	27.02	\$115,490.45

#### 4. DOMESTIC WATER SALES

	<u>Month</u>	<u>Sales (Billed)</u>	<u>Sales (Billed)</u> Same period last year	<u>Gallons</u>	<u>Acre-Feet</u>	<u>Payments Rec'd</u>
Monthly	2/2015	\$ 53,215.27	\$ 54,212.34	6,104,796	18.74	\$ 67,674.61
Calendar Y-T-D	2/2015	\$116,164.61	\$115,646.25	14,330,365	43.99	\$120,609.63
Fiscal Y-T-D	2/2015	\$453,808.25	\$587,077.40	555,967.307	170.66	\$539,019.54

2/2015 Fees	\$	25.00 Return Check Fees, Domestic
		660.00 Late Notice Fees, Domestic
		1,815.00 Doorhanger Fees, Domestic
		450.00 Reconnect Fees, Domestic
		250.00 Admin. Fees, Backflow Prevention Program, Domestic
		195.00 Late Notice Fees, Irrigation
		Doorhanger Fees, Irrigation
		Reconnect Fees, Irrigation
		25.00 Return Check Fees, Irrigation
2/2015 Total Fees Billed		\$3,420.00
F/Y-to-Date Fees Billed		\$ 130,374.39
2/2006 Inception-to-Date Total Fees Billed		\$ 320,859.34

5. STATEMENT OF CHECKBOOK BALANCE

As of February 28, 2015 \$466,775.50

6. STATEMENT - MONEY MARKET ACCOUNT

<u>Account Name</u>	<u>Current Balance</u>
Bureau of Reclamation Water Development Fund:	\$288,777.32

7. STATEMENT - MONEY MARKET ACCOUNT

Water Payment Account	\$71,585.75
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8. STATEMENT - Local Agency Investment Fund:

<u>Current Balance</u>	
\$720,833.10	Fund for storage of #17593 water

9. STATEMENT - MONEY MARKET ACCOUNT

Sinking Fund (Depreciation Account)

\$22,276.31

\*The depreciation fund (Sinking Fund) is only accumulated monthly on the Financial Report. To date is \$713,600.00

Total of usable Balances shown above:	Regular Checking Account/Checkbook Balance:	\$466,775.50
	Bureau of Reclamation Water Development Fund:	\$288,777.32
	Local Agency Investment Fund:	\$720,833.10
	Money Market Water Payment Account Fund:	\$ 71,585.75
	Money Market sinking Fund:	\$ 22,276.31
	Less Tenant Deposits:	<u>( 26,566.27)</u>
	Total:	\$1,543,681.71

CONSENT CALENDAR b-1.

March 19, 2015

List of Bills Paid since those approved at last Meeting  
& Submitted for Board Approval:

\$ 50,583.63 General Expense  
4,702.50 Backflow devices (reimbursed by customers)  
480.45 Customer Deposits  
\$ 55,766.58

NET PAYROLL: \$15,434.01

PAYROLL TAXES: \$6,309.70

HOLDING ACCOUNT FOR DIRECT DEPOSIT PAYROLL & TAXES: \$21,743.71

1. RVCWD Payroll Account  
\$10,640.23  
Deposit for payroll & taxes for 2/6/15 pay date
2. RVCWD Payroll Account  
\$11,103.48  
Deposit for payroll & taxes for 2/20/15 pay date

ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$1,146.16, 2/06/15 Pay date  
ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$1,146.16, 2/20/15 Pay date

INSURANCE: \$10,372.52

1. #11024: State Compensation Insurance Fund  
\$1,241.25  
Monthly Premium, March 2015
2. #11018: ACWA /JPIA  
\$5,511.27  
Health, Dental, Vision Premium, life, E.A.P., March 2015
3. #11023: ACWA/Joint Powers Insurance Authority  
\$3,620.00  
Property Program Renewal, 4/1/15-4/1/16

GENERAL OFFICE: \$791.53

1. #10990: Ricoh, USA, Inc.  
\$196.40  
Invoice #5034317193 1/22/15  
Copier maintenance to 3/23/15

2. #10996: U.S. Bank Corporate Payment Systems (Cal Card)  
 \$180.14  
 Paper towels, bath tissue, binders, divider tabs, Lysol wipes, desk top calendar,  
 phone message book, cookies Board Meeting
3. #10999: Postmaster  
 \$325.52  
 Domestic bills, January reads
4. #11005: Ricoh  
 \$89.47  
 Copier rental, 2/24-3/23/15

TRANSPORTATION: \$616.37

1. #10997: R.V. Gas Station & country Store, LLC  
 \$340.78  
 Fuel for District vehicles, January 2015
2. #10996: U.S. Bank Corporate Payment Systems (Cal Card)  
 \$217.87  
 Fuel for District vehicles, January 2015
3. #11006: GCR Tires & Service  
 \$18.00  
 Flat tire repair, truck
4. #11019: Fast Lube Plus  
 \$39.72  
 Oil, fluids, 2010 Ford Truck

COMMUNICATIONS: \$1,022.79

1. #10998: AT&T  
 \$854.11  
 Paid in protest, 2 months bills
2. #11001: Tri-Cities Answering Svc & Call Ctr, Inc.  
 \$168.68  
 Invoice #37664 2/1/15  
 Answering service, February 2015

UTILITIES: \$4,333.26

1. #11016: Pacific Gas & Electric Company  
 \$2,378.37  
 Booster Pump – Tomki Road, \$95.29  
 East Road, \$693.57  
 Master Valve @ Vault, \$37.49  
 Intertie, Central Ave., \$942.18  
 Lake Mendocino Pump Station, \$609.84



2. #11014: Macquarie Holdings (U.S.A.) Inc.  
\$1,954.89  
Invoice #101348 1/2015  
Solar power, January 2015

SPECIAL DEPARTMENT EXPENSE: \$14,594.08

1. 10991: Deep Valley Security  
\$52.95  
Invoice #272547 2/25/15  
Property security, February 2015
2. #10992: Waste Management  
\$55.17  
Invoice #2635965-2561-2, 2/1/15  
Garbage service, February 2015
3. #10993: R. H. & Sons Water Services  
\$2,508.00  
Invoice #5653 1/15/15  
88 backflow tests (reimbursed by customers)
4. #10994: Ukiah Daily Journal  
\$200.80  
52 weeks subscription
5. #10996: U.S. Bank Corporate Payment Systems (Cal Card)  
\$371.72  
Monthly satellite service, couplers, field uniforms
6. #11000: G & C Autobody Ukiah  
\$2,351.00  
Body repair for truck #5
7. #11002: Alpha Analytical Laboratories, Inc.  
\$782.00  
Water analysis, January 2015
8. #11003: Silva Septic Service  
\$125.00  
Invoice #58664 2/4/15  
Line cleaning for office restroom
9. #11004: County of Mendocino  
\$96.00  
Services rendered 11/20/14
10. #11007: Minasian, Meith, Soares, Sexton, & Cooper, LLP  
\$1,686.98  
Statement 1/31/15  
Professional services rendered, January 2015

11. #11011: R. H. & Sons Water Services  
 \$712.50  
 Invoice #5673 2/6/15  
 25 backflow tests (reimbursed by customers)
12. #11012: Wipf Construction  
 \$300.00  
 Statement 2/5/15  
 Vactor truck for domestic main at casino
13. #11015: Redwood Valley Gravel Products, Inc.  
 \$734.51  
 Statement 1/31/15  
 Base for repairs
14. #11021: Jim Thompson  
 \$1,375.00  
 Excavator rental for domestic and irrigation repairs
15. #11026: R. H. & Sons Water Services  
 \$655.50  
 Invoice #5718, 2/20/15  
 23 Backflow tests (reimbursed by customers)
16. #11025: R. H. & sons Water Services  
 \$826.50  
 Invoice #5688 2/13/15  
 29 Backflow tests (reimbursed by customers)
17. #11027: Calpella Water District  
 \$1,280.00  
 Invoice #31 2/23/15  
 Water purchase (intertie)
18. #10987:#10989:#11008:#11009:#11010: #11013:#11022: Various Customers  
 \$480.45  
 Refunds on customer deposits

**CONSENT CALENDAR. b-2**

**LIST OF BILLS PAID: \$1,686.98**  
**(AS REVIEWED AND APPROVED at meeting of February 19, 2015)**

**Consent Calendar c.**

None

**CONSENT CALENDAR d.**

**District Activity, February 2015**

Monthly Report of Total Water Pumped during  
as reported to Flood Control District 76.42 A.F.

Leaks repaired: None

# AGENDA ITEM NO. 8f.

Mark De Meulenaere  
Proposal and Engagement Letter

February 26, 2015

Dave Redding  
General Manager  
Willow County Water District  
151 Laws Avenue  
Ukiah, CA 95482

Dear Dave:

This agreement confirms that Willow County Water District (the "Company"), has engaged Mark DeMeulenaere to assist and advise the Company in connection with the following (the "Work"):

To evaluate and make recommendations as it relates to the creation of service contracts between Willow County Water District and the following districts; Calpella, Hopland, Millview, Redwood and Russian River Estates. This work includes making recommendations as it relates to Willow making certain personnel from the other districts Willow employees with all related benefits including CalPERS.

Be available upon request to provide progress reports at Board Meeting and Work Shops.

In connection with the Work, Company and Consultant agree as follows:

1. **Information on the Company.** In connection with Consultant's activities under this Agreement, the Company will furnish Consultant with all materials and information regarding the business and financial condition of the Company which the Company believes are relevant to Consultant's work or which Consultant requests (all such information so furnished being the "Information"). The Company recognizes and confirms that Consultant: (a) will use and rely on information available from generally recognized public sources (which will also be defined as "Information" unless the Company specifically disclaims it in writing to Consultant); (b) is authorized to transmit the Information to any prospective participant in the Work and (c) does not and will not assume responsibility for the accuracy or completeness of the Information.

2. **Accuracy of Information.** The Company agrees that the Information will not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein not misleading. The Company will advise Consultant promptly of the occurrence of any event or any other change which could reasonably be expected to result in the Information containing any untrue

statement of a material fact or omitting to state any such material fact or be otherwise misleading.

3. **Payment for services.** As payment for services rendered and to be rendered hereunder by Consultant, the Company agrees to compensate Consultant as follows:

A. Seventy Dollars (\$70.00) per hour for services provided plus any out of pocket expenses that are not considered routine such as out of town travel, entertainment or presentation materials. Consultant will pay for its own office supplies.

4. **Termination.** Consultant may resign at any time and the Company may terminate Consultant's services at any time, each by giving prior written notice to the other. If this Agreement expires, Consultant resigns or the Company terminates Consultant's services for any reason, Consultant will be entitled to receive all of the amounts due pursuant to Section 3 of this Agreement that have been accrued up to and including the effective date of such expiration, termination or resignation, as the case may be.

5. **Confidentiality.** Consultant will treat all information gained from Client as confidential and proprietary to Client. No information will be released without Client approval. All documents of Client will be returned to Client at the end of the project or upon termination of this agreement.

6. **Indemnity; Limitation of Liability.** Since Consultant will be acting on behalf of the Company as set forth in this Agreement, and as an integral part of the consideration of the services to be rendered hereunder, the Company will release and indemnify Consultant from all liabilities hereto associated with the work. The Company will not and will cause its affiliates and their respective directors, officers, managers, members, employees, shareholders and agents not to, initiate any action or proceeding against Consultant in connection with the Work unless such action or proceeding is based solely upon the gross negligence or willful misconduct of Consultant. The Company will not settle or compromise or consent to the entry of any judgment in or otherwise seek to terminate any pending or threatened action, claim, suit or proceedings in which Consultant is or could be a party and as to which indemnification or contribution could have been sought by Consultant hereunder (whether or not Consultant is a party thereto), unless Consultant has given its prior written consent or the settlement, compromise, consent or termination includes an express unconditional release of Consultant satisfactory in form and substance to the Consultant from all losses, claims, damages or liabilities arising out of such action, claims, suits or proceeding. If for any reason (other than gross negligence or willful misconduct of Consultant as provided above) the foregoing indemnification is unavailable to Consultant or insufficient to hold Consultant harmless, then the Company, to the fullest extent permitted by law, will contribute to the amount paid or payable by Consultant as a result of such claims, liabilities, losses, damages or expenses. Under no conditions will Consultant be held for

liable for consequential, special, indirect or punitive damages. Consultant will not be deemed agents or fiduciaries of the Company or its stockholders, and will not have the authority to legally bind the Company. Consultant will not make an appraisal or valuation of any assets or liabilities of the Company in connection with its services hereunder.

7. **Survival of Certain Provisions.** The indemnity agreements in Section 5 of this Agreement (including Schedule A) will remain operative and in full force and effect regardless of (a) any investigation made by or on behalf of Consultant, (b) completion of the Work, (c) the resignation of Consultant or any termination of Consultant's services or (d) any amendment, expiration or termination of this Agreement. This Agreement will be binding upon, and will inure to the benefit of any successors, assigns, heirs and personal representatives of the Company and Consultant.
8. **Notices.** Notice given pursuant to any of the provisions of this Agreement will be in writing and will be mailed overnight or same-day delivered (a) if to the Company, at the address above, and (b) if to Consultant at 6 Highland Drive, Ukiah, California, 95482
9. **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other, to be given in the sole discretion of the party from whom such consent is being requested. Any attempted assignment of this Agreement made without such consent will be void and of no effect, at the option of the non-assigning party.
10. **Arbitration.** The parties agree that any dispute, claim or controversy directly or indirectly relating to or arising out of this Agreement, the termination or validity of any alleged breach of this Agreement or the engagement contemplated hereby (any of the foregoing, a "Claim") will be submitted in Mendocino County for mediation; and if the matter is not resolved through mediation, then it will be submitted for final and binding arbitration in front of a panel of three arbitrators in Mendocino County.
11. **Amendment; Waiver.** This Agreement may not be modified or amended except in a writing duly executed by the parties hereto. No waiver by either party of any breach of any provision of this Agreement will be deemed a waiver of any similar or any other provision of this Agreement at the same or any prior or subsequent time. To be effective, a waiver must be in writing signed by the waiving party and must specifically refer to this Agreement and the provision being waived.
12. **Term.** Except as provided herein, this Agreement will run from the date of this letter to XX/XX/XXXX, unless extended by mutual consent of the parties (the "Term").

Please sign and return an original and one copy of this letter to me to indicate your

acceptance of these terms, whereupon this letter and your acceptance will constitute a binding agreement between the Company and Consultant as of the date first above written.

Sincerely,

Mark DeMeulenaere  
Accepted and Agreed:

Willow County Water District  
Accepted and Agreed:

**MARK A. DE MEULENAERE**  
6 Highland Drive  
Ukiah, CA 95482  
(707) 489-8724  
[wam@pacific.net](mailto:wam@pacific.net)

**Business, Academic and Community Involvement Outline;**

4/2009-12/2014 *Founding Partner (Truett Hurst 11/2007), CFO (until 4/2012), Manager of Truett Hurst Property 5610 Dry Creek and Direct to Consumer Activities Healdsburg, CA*

1/2005-4/2009 *Consultant Ukiah, CA, Areas of Consulting: Finance, Planning, Operational and Administrative Functions*

**Partial List of Clients:**

NTech Industries, Inc. (sold 2009)  
Willow Water District  
MR and Middleridge Vineyards  
Sauvignon Republic Wine Company  
H.D.D. LLC (Truett Hurst)  
Mendocino College Foundation- Established Development Office

8/2000-12/2004 *Chief Financial Officer, Director, Shareholder, NTech Industries, Inc., and CFO Rainbow Agricultural Services, Ukiah, CA*

4/1998-2/2000 *CEO, Mendo Lake Credit Union, Ukiah, CA,*

7/1988-4/1998 *Vice-President, Director, Shareholder, Microphor Inc., Willits, CA*

9/1982-6/1988 *Controller, Microphor Inc., Willits, CA*

8/1977-9/1982 *Division Accounting Manager, Masonite Corporation, Ukiah, CA*

**Academic History**

Masters of Business Administration, Levy Graduate School of Business, University of Santa Clara, California, 1977

Bachelor of Arts, Psychology, Trinity College, Hartford, Connecticut, 1973

**Personal and Community Activities**

Current Director and Past President of Mendocino College Foundation

Past Volunteer CFO for the California Western Railroad (Skunk Train)



Served on Board of Directors Mendo Lake Credit Union

Served on Mendocino Private Industry Council

Served on the City of Ukiah's Master Plan Financial Impact Committee

Served on Mendocino County's Private Public Committee

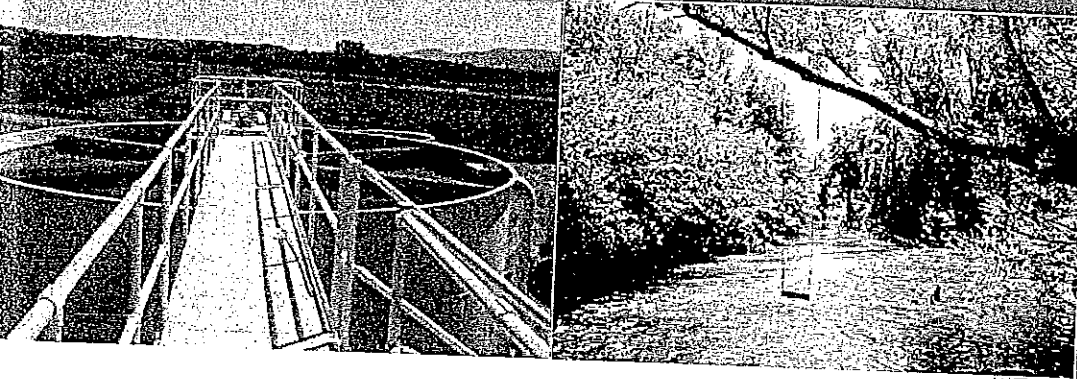
Served on various advisory committees for Willits High School and Mendocino College

Coached youth sports

# AGENDA ITEM NO. 8 G.

2015

## Plan for Services



Water District  
Water District



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## INTRODUCTION

Pursuant to Section 56653 of the Government Code, Mendocino LAFCo requires that any application for a change of organization or a re-organization include a plan for providing municipal services. In accordance with Section 56653 of the Government Code, this exhibit includes the following information:

1. An enumeration and description of the services to be extended to the affected territory.
2. The level and range of those services.
3. An indication of when those services can feasibly be extended to the affected territory.
4. An indication of any improvements or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
5. Information with respect to how those services will be financed.

The proposal before LAFCo is the annexation of Redwood Valley County Water District (RVCWD) to the Mendocino County Russian River Flood Control and Water Conservation District (RRFC) with concurrent dissolution of RVCWD. RVCWD services within the area proposed for annexation consists of domestic water service to 1,345 equivalent dwelling units and 200 agricultural customers. Currently, RVCWD can only be served "surplus water" since they are not part of the RRFC. Annexation to the RRFC would provide a stable water source. Annexation/Dissolution of RVCWD would provide simplified governance, a larger electorate, and improve the ability to perfect the water rights currently held by each entity. Upon annexation, the area currently known as RVCWD would become a "Zone of Benefit."

## DISTRICT PROFILES

### Redwood Valley County Water District

#### Background

The Redwood Valley County Water District (RVCWD) was established on January 16, 1964 under Sections 30322 and 30323 of the Water Code. The RVCWD went into operation with a dual distribution system for irrigation water service in April 1979, and for domestic water service in November 1979. The RVCWD's service area is roughly 15 square miles and is located north of the Ukiah Valley area (Figure 1). The RVCWD serves a total of 1,345 equivalent dwelling units and 200 agricultural customers.

March 2015

INSERT FIGURE 1

March 2015

The estimated population of the RVCWD is between 5,000 and 5,200<sup>1</sup>. The population and growth study completed for the Ukiah Valley Area Plan estimated a growth rate between 1 percent and 1.63 percent annually; however, prevailing economic conditions would favor the lower rate.

#### Water Supply

The RVCWD's water supply comes from Lake Mendocino (Lake). A pump station located at the Lake pumps water to a holding reservoir located approximately 4.5 miles from the Lake. The holding reservoir has a capacity of 68 AF. During typical demand, water is pumped to the reservoir from the Lake at night to take advantage of lower electricity rates. Domestic water is then delivered by gravity flow to the water treatment plant. The plant can treat up to 1.7 million gallons per day (mgd). Treated potable water is pumped to six covered steel tanks with a total volume of 1.85 million gallons. Water flows by gravity from these tanks to customers. Irrigation water flows by gravity from the reservoir to the irrigation distribution system. During periods of high demand, gravity flows are augmented by pressure flows from the lake pumps.

Redwood Valley currently delivers approximately 750 AF for residential and commercial uses, and 1,450 acre-feet for agricultural purposes—a combined total annual demand of 2,200 acre-feet per year (AFY). The RVCWD's water supply consists of a largely un-exercisable right to divert up to 4,900 AF directly from Lake Mendocino between November 1 and April 30 of each year, and divert surplus water supplies from RRFC and the Sonoma County Water Agency (SCWA). Water diversions made according to the RVCWD's Lake Mendocino water right can only occur in instances when stream flows in the Russian River main stem (as measured at the confluence of the East and West forks) exceed 150 cfs and Lake Mendocino storage is within the flood pool. This represents a relatively narrow window of opportunity that can occur as many as 70 days in wet years, but as little as one or two days in dry years. Because of the uncertain supply, the RVCWD is currently under court-ordered moratorium for domestic connections and a district board initiated moratorium on irrigation connections.

By definition, the water sold to RVCWD by the RRFC and the SCWA is surplus to the ongoing needs of the two respective organizations. The RVCWD adopted a conservation ordinance in 2007 to deal with droughts such as those that occurred in 2007–2009. The ordinance is based on six tiers, of which the most severe restrictions are declared for Tier 6. Tier 4 was implemented in 2009 when Lake Mendocino water levels receded to record lows. At that time mandatory rationing was imposed by the State Water Resources Control Board (SWRCB),

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<sup>1</sup> Based on a recent customer survey prepared by RVCWD; Bill Koehler, General Manager.

which resulted in a 50 percent reduction in water use. During the current drought, Tier 4 was again implemented, resulting in limits of 50 gallons per person per day and no agricultural water deliveries.

**Financials**

The RVCWD operates with an annual budget of approximately \$1.2 million. The primary source of revenues is water sales, both domestic and irrigation. It also receives a limited amount of property tax. Water sales account for approximately 96 percent of all revenues, property taxes and interest income about 2 percent each. Of the total water sales, 75 percent is for domestic water and 25 percent is for irrigation water. The average volumetric split is 1/3 domestic and 2/3 irrigation. The actual ratio of domestic to irrigation water is highly weather-dependent. Table 1 provides a summary of revenues and expenses for the FY 2011–12 through FY 2013–14.

Table 1 Redwood Valley County Water District Revenues and Expenditures

ACCOUNT	FY 2011-12	FY 2012-13	FY 2013-14
Total Operating Revenues	\$1,067.08	\$1,130.65	\$1,209.43
Total Operating Expenses	1,302.84	1,332.29	1,289.97
Operating Income (Loss)	(235.76)	(201.64)	(80.53)
Other Income	32.47	23.90	26.33
Interest Expense	(1.22)	.80	(.73)
Income before Contributions	(1,939.05)	(178.54)	(53.93)
Change in Net Assets	(1,939.05)	(178.54)	(53.93)
Beginning Net Assets	610.61	(3,303.18)	3,481.72
Depreciation & Amortization	(1,974.74) <sup>1</sup>	<sup>2</sup>	<sup>2</sup>
Ending Net Assets	\$(3,303.18)	\$(3,481.72)	\$(3,535.65)
<sup>1</sup> Prior period adjustment to correct accumulated depreciation. <sup>2</sup> No depreciation or amortization noted. Source: RVCWD Annual Audits for Fiscal Years ending June 30 2012, 2013, 2014; Robert Johnson, CPA.			

Because of the drought in 2009 and restrictions placed on water usage, revenues in calendar year 2009 were depressed. Consequently, the board froze employee salaries. The salary freeze has been in place for nearly four-years and RVCWD salaries are becoming less competitive. The board addressed the salary issue by authorizing raises for the employees in the 2012–13 budget.

**Rates**

The RVCWD adopted a new rate structure that became effective January 1, 2014. The residential and commercial tiered rate structure is shown in Table 2. There is a base charge related to the size of the meter and a usage charge. Typical residential rates are \$10 per month plus the usage rate. When multiple residential users take service through a single meter, the rate is the monthly meter fee plus usage. The monthly per-dwelling fee of \$20 applies.

Table 2 RVCWD Residential/Commercial Meter Charges

METER SIZE	BASE CHARGE (PER MONTH)
Residential Services	
¾-inch, 1-inch, 1.5-inch, 2-inch	\$20
Commercial Services	
2-inch	\$40
3-inch	\$55
4-inch	\$70
Source: RVCWD, 2015.	

The monthly billing formula is the meter charge plus a usage charge, shown in Table 3. Although the table shows a rate for each 1,000 gallons used, the customer is billed for actual number of gallons consumed.

Table 3 RVCWD Residential/Commercial Usage Charges

USAGE (GALLONS)	CHARGE PER 1,000 GALLONS
1-4,000	\$3.75
4,001-8,000	\$4.00
8,001-12,000	\$4.50
12,001-20,000	\$5.00
>20,000	\$5.50
Source: RVCWD, 2015.	

Agricultural customers are charged a meter charge, a minimum AF charge (mandatory pre-purchase), plus a fee for usage above the minimum. Unlike the residential rate, which charges



for actual gallons used, irrigation water is sold in 1,000-gallon units. Table 4 summarizes the agricultural rates.

Table 4 Redwood Valley County Water District Agricultural Rates

METER SIZE	METER CHARGE	MANDATORY PRE-PURCHASE	CHARGE PER 1,000 GALLONS
2-inch	\$35	1 AF	\$0.69
4-inch	\$55	2 AF	\$0.69

Note: All irrigation water sales are at a rate of \$225 per AF.  
Source: RVCWD, 2015.

*Debt*

The RVCWD has two outstanding, long-term debt obligations. One is a loan from the Department of Water Resources (DWR). During the 1992–93 fiscal year, the RVCWD received a loan from the DWR for \$52,000. The loan carries interest at 3.2205 percent and is payable in semi-annual installments of \$1,371 over 30 years. The loan was made in conjunction with a \$400,000 grant from the DWR and was used to finance the construction of three water main extensions. The debt is not being retired by the entire District, but by parcels that benefit from the extension. Each benefiting parcel pays \$44.40 per year to the DWR.

In addition, RVCWD owes the U.S. Bureau of Reclamation (USBR) \$7,313,000; however, this obligation has been suspended to allow the RVCWD to meet license requirements. Upon annexation and dissolution, the permit would transfer to the RRFC. The obligation was suspended under Public Law 110-229 to allow RVCWD to be free from penalties and interest on the original loan until RVCWD was able to procure additional non-Federal funding to construct diversion and/or storage facilities to relieve its moratorium. Lifting the moratorium would allow full design build-out of the District. New water sales from build-out of the District would allow repayment of the as of yet unsecured new loan, which in turn would allow repayment of the original loan.

*Capital Improvements*

Each year, the RVCWD addresses capital improvement needs in its budget. Projects include upgrades to the water treatment plant, meter upgrades, filter upgrades, SCADA upgrades, and security. Table 5 shows actual and budgeted capital expenses for FY 2008–09 through 2010–11.

Table 5 Redwood Valley County Water District Capital Improvement Expense

YEAR	CAPITAL IMPROVEMENT EXPENSE
FY 2011–12	\$ 95,000
FY 2012–13	\$ 120,000
FY 2013–14	\$ 53,620
Source: Robert Johnson, CPA.	

Even with the new rate structure, the RVCWD has been concerned about whether there is sufficient revenue to fund needed capital improvement projects. The RVCWD is considering hiring a consultant to review the rate structure in terms of the ability to fund future projects.

**Governance**

The RVCWD is governed by a five-member board of directors elected at large to four-year staggered terms. Regularly scheduled Board meetings are held on the third Thursday of the month at 6 p.m. at 2370 Webb Ranch Road.

**Staffing**

The RVCWD has five employees: a full-time General Manager, a full-time office manager, a three-quarter-time office staff person, and two full-time field technicians. Staffing is not currently sufficient to perform the functions of the RVCWD.

**Russian River Flood Control and Water Conservation Improvement District**

**Background**

The Mendocino County Russian River Flood Control and Water Conservation Improvement District (RRFC) was formed in 1956 to serve, along with the Sonoma County Water Agency, as the local sponsor for the development of Coyote Dam and Lake Mendocino. The RRFC encompasses approximately 51,000 acres from just north of the Sonoma County line to Calpella (Figure 1).

The RRFC provides raw water for irrigation and ‘wholesale’ raw water to municipal water purveyors within its boundaries and place of use. The municipal service provider then treats and distributes the potable water to its customers.

The following municipal water districts or companies receive water from the RRFC:

- City of Ukiah
- Millview County Water District
- Calpella County Water District
- Hopland Public Utility District
- Rogina Water Company
- River Estates Mutual Water Company
- Henry Station Mutual Water Company
- Redwood Valley County Water District
- East Sanel Irrigation District

The recent Municipal Service Review (Ukiah Valley MSR, May 6, 2013) for the RRFC estimated the population within the RRFC boundaries to be approximately 33,300. Growth projections for the area encompassing the RRFC were also included within the Ukiah Valley Area Plan (UVAP), which projected a growth rate of 1.63 percent per year between 2005 and 2020 in the unincorporated areas. Since the analysis was completed before the economic downturn, it may be optimistic. The same study shows an average 1 percent annual growth rate between 1990 and 2005. Based on these growth rates, the projected 2020 population of the RRFC would be between 36,000 and 37,600.

#### Water Supply

The RRFC operates under water right permit 12947B. The RRFC is authorized to divert 8,000 AFY from Mendocino Lake for domestic, municipal, irrigation, and recreational purposes within the RRFC service area. The RRFC diverts the water and sells it as raw water to public water systems, where it is subsequently treated for municipal use; and to private agricultural entities for irrigation and frost protection purposes.

As of 2010, all but approximately 1,400 AF of the 8,000-acre-foot supply has been contracted to public water systems and agricultural entities. The balance is considered surplus water and is currently sold to the Redwood Valley County Water District, where it is used for municipal and agricultural purposes.

Table 6 provides a summary of municipal water customers and the amount of water they are contracted to purchase. As seen in the table, agriculture receives about 50 percent of the annual allocation.

Table 6 Summary of RRFC Water Supply Agreements

AGENCY	ANNUAL CONTRACT AMOUNT(AF)
City of Ukiah	800
Willow CWD	515
Millview CWD	970
Calpella CWD	51
Rogina Water Company	400
Hopland PUD <sup>1</sup>	222
Agricultural <sup>2</sup>	3223
<b>Total</b>	<b>6568</b>
<sup>1</sup> Includes agricultural users not in the Ukiah Valley Area <sup>2</sup> The difference between the allocated water supply and the maximum quantity available (8,000 AF) is considered surplus to the needs of the RRFC and has historically been sold to the RVCWD.	

Financials

The RRFC receives both property tax and revenues from water sales. Table 7 summarizes revenues and expenses for the most recent three years, FY 2011–12 through FY 2013–14. The following table shows that water sales represent approximately 90 percent of the RRFC's revenue and that property taxes represent approximately 10 percent. All net income has been used to rebuild reserves.

Table 7 RRFC Revenues and Expenditures FY 2011–12 to FY 2013–14 (\$ in thousands)

ACCOUNT	FY 2011–12	FY 2012–13	FY 2013–14
Property Taxes	\$40.62	\$46.90	\$45.94
Water Sales	263.35	336.53	355.35
<b>Total Income</b>	<b>304.73</b>	<b>383.72</b>	<b>403.45</b>
<b>Total Expenses</b>	<b>305.80</b>	<b>271.03</b>	<b>315.05</b>
<b>Net Income</b>	<b>\$(1.07)</b>	<b>112.69</b>	<b>\$(88.40)</b>
Source: RRFC Annual Audits, Fiscal Years ending June 30 2012, 2013, 2014.			

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#### *Rates*

The RRFC charges all contractors the same rate. Current rates are \$47 per AF. During supply reductions, the RRFC may temporarily raise rates to offset all, or a portion of, revenue loss. Conservation has been elevated in the recent drought years and temporary rate increases have been instituted in order to encourage additional conservation.

#### *Debt*

The RRFC has no outstanding debt.

#### *Capital Improvements*

The RRFC delivers its contract water via releases to the Russian River so it does not own or maintain a "traditional" water distribution system. In the past, all diversions, pumps, meters, and related appurtenances were owned and operated by the RRFC's contractors. However, in 2010 the RRFC began installing District-owned meters and telemetry equipment at selected diversion locations within the river to improve its accounting and river management capabilities. Annual capital expenses for metering and telemetry equipment are approximately \$40,000 per year.

#### *Governance*

The RRFC is governed by a five-member board elected at large to staggered four-year terms. The board meets on the second Wednesday of the month at 5 p.m. at RRFC offices located at 151 Laws Avenue, Ukiah. There are four standing committees of the board: Engineering and Operations, Personnel and Organization, Government Affairs, and Finance.

#### *Staffing*

The RRFC operates with one full-time employee, a general manager and one part-time contract employee that assists with clerical and meter reading.

## **PLAN FOR SERVICES**

### **Background**

The concept of consolidating water districts has been discussed in the Ukiah Valley for over 30 years and has been the subject of numerous reports and studies. The RRFC and the RVCWD have been actively pursuing consolidation since signing a Memorandum of Agreement (MOA) in March 30, 2011. The MOA was renewed on November 5, 2014 and consolidation planning has been making measured progress. At a September 2013 joint Board meeting, staff was directed, via a 10-0 vote (includes both boards), to pursue annexation/dissolution as the preferred method of consolidation.

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Pursuant to Section 56653 of the Government Code, LAFCo requires that any application for a change of organization or a re-organization include a plan for providing municipal services. In accordance with Section 56653 of the Government Code, this exhibit includes the following information:

1. An enumeration and description of the services to be extended to the affected territory.
2. The level and range of those services.
3. An indication of when those services can feasibly be extended to the affected territory.
4. An indication of any improvements or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
5. Information with respect to how those services will be financed.

The proposal before LAFCo is the annexation of the RVCWD into the RRFC with concurrent dissolution of the RVCWD. The annexation area will become a Zone of Benefit that will hold its own assets and debts until such time that it has no remaining pre-annexation debt. Mendocino LAFCo has recently adopted Municipal Service Reviews for both districts (Ukiah Valley MSR, May 2013). RVCWD is entirely within RRFC's existing Sphere of influence.

#### Extension and Level of Services

Annexation/dissolution will have a positive effect on the water supply of all parties involved. Since the Zone of Benefit will be within the RRFC, it will no longer be limited to surplus availability. Like other Districts already within the RRFC, the Zone of Benefit will maintain a Uniform Water Supply Agreement for an annual known allocation of supply. The RRFC currently has 600 AFY of supply within its existing 8,000 AF water right to provide to RVCWD. This amount is not sufficient to meet all of RVCWD's current demands; however, by changing the status from surplus to contractor, supply within the Zone of Benefit will be more reliable while simultaneously helping RRFC perfect its existing rights.

The RRFC anticipates being able to increase the amount available to the Zone of Benefit to 1,400 AFY as water currently under contract to other entities becomes available. This amount, when combined with other sources now available to RVCWD (i.e., intertie with Millview County Water District) would provide enough water to reliably meet RVCWD's current needs and possibly enough to allow the existing RVCWD moratorium to be lifted. Putting all available water to use will simultaneously help RRFC continue to perfect its existing water rights. Demand growth within the existing RRFC is limited as it already has reached the maximum amount of land that can be irrigated under its existing water right. The RRFC also has a pending application for 6,000 AFY of additional supply to meet future demands.

The proposed annexation/dissolution could have similar benefits to the rights held by RVCWD, which are limited by a lack of storage capabilities. It is possible, pending permit modification, that some of this right could be used by existing RRFC contractors with available storage outside the Zone of Benefit. This could provide an alternative source of water for frost protection and irrigation within the existing RRFC boundaries, an increased revenue stream for the Zone of Benefit, and an improved opportunity to perfect these water rights.

### Schedule for Extension of Services

Upon completion of the annexation/dissolution, the RRFC is committed to establishing a Zone of Benefit covering all acreage and parcels currently within the RVCWD. Once the Zone of Benefit is in place, consolidation of management and staffing will occur. All infrastructure is already in place; there will be no interruption in services provided to customers.

### Capital Improvements

Until such time that the debt within the proposed Zone of Benefit is retired, capital expenditures will remain isolated. In the future, it is anticipated that the larger District area and broader customer base could potentially support larger community-scale water supply projects.

### Financing

The purpose of establishing the Zone of Benefit is to ensure that, upon consolidation, repayment of the existing debt is limited to the parcels that benefitted from the improvements; those parcels within the existing RRFC boundaries will not be burdened by the debt for which they received no benefit. The budget for the RRFC and the Zone of Benefit will remain separate, and largely unchanged until such time that the Zone of Benefit has no remaining pre-annexation debt. Once the debt is fully retired, a unified budget will be initiated.

### Increased Revenues

As outlined above, sales within both areas are likely to increase and become more stable through improved reliability and maximization of existing water rights.

### Rates

Rates within the Zone of Benefit will likely see a modest increase as the cost of water will increase from the surplus rate (determined by the stipulated judgment of May 29, 1980) to the standard RRFC rate. In 2013, the RVCWD surplus rate was \$32.82 per AF, while RRFC contractors paid \$47.00 per AF. This rate increase would have added approximately \$20,000 to the current RVCWD (\$1,000,000) budget, which reflects a 2 percent increase.

**Comment [UH1]:** Clarifying... the following is true until the debt is fully retired and the Zone is no longer necessary:

- 1. Rates will remain the same within the Zone (or will they immediately be increased to RRFC rates?)
- 2. Debt will be limited to the parcels within the Zone
- 3. Property taxes and revenue from the Zone parcels will be applied within the Zone (completely separate budget until no debt, then unified)

Zone will apply to all parcels (residential, agriculture, commercial)..

**Comment [UH2]:** Right away or after the debt is retired and the zone of benefit is no longer necessary?

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Additional costs may be incurred to bring the Zone of Benefit up to date with its pro rata share of past tax and debt payments made by existing RRFC constituents. As part of the existing judgment with RVCWD, a lump sum catch-up payment of \$276,992 was made in 1989.

Any outstanding balance would likely be minimal as RRFC formation debt was retired in 1983. Any outstanding balance could potentially be covered by capitalization of Zone of Benefit assets, income from out of zone water sales, or tax revenue.

#### Debt

All outstanding debt currently held by RVCWD would be held by the Zone of Benefit and paid by customers serviced by the zone.

#### Governance

The proposed project is an annexation/dissolution with RRFC being the successor agency. Therefore, the existing RRFC Board of Trustees would be the sole board of the consolidated entity. The RRFC board is "at large" and the constituents within the zone of benefit would be able to seek office and vote for Trustees in the first election following annexation/dissolution. Both RVCWD and RRFC would prefer to complete the annexation process near an election cycle to minimize the amount of time the citizens within the Zone of Benefit will be unable to participate in the electoral process.

#### Staffing

As the successor entity, RRFC intends to retain all current employees of RVCWD who so desire.



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	January-15	February-15	March-15	April-15	May-15	June-15
<b>Operating Revenues</b>						
1280 Domestic Payments from Water Sales	22,573.62	37,128.21				
1260 Irrigation Payments from Water Sales	6,854.71	4,126.50				
4305 Late Notices (Domestic)	1,680.00	660.00				
4310 Doorhanger Fees (Domestic)		1815.00				
4315 Admin Fees (Domestic) Backflow/Annual	1,310.00	250.00				
4320 Return Check Fees	50.00	50.00				
4330 Meter Fees (Domestic) 1336 x \$20.00	26,720.00	26,720.00				
4330 Meter Fees (Domestic) (2") 9x\$40.00	360.00	360.00				
4331 Meter Fees (Irrigation) 2" 102 x \$35.00	3,570.00	3570.00				
4331 Meter Fees (Irrigation) 4" 6" 94 x \$55.00	5,170.00	5170.00				
4335 Re-connect Fees (Domestic)		450.00				
4340 Late Notices (Irrigation)	150.00	195.00				
4345 Doorhanger Fees (Irrigation)	100.00					
4355 Irrigation Re-connect Fees						
Lien Fees						
4360 Safe Drinking Water Bond Surcharge	266.40	266.40				
4365 Domestic Penalties Fees for Overage						
<b>Total Operating Revenues</b>	<b>68,804.73</b>	<b>80,761.11</b>				
4500 Property Tax Revenue	14,301.01	218,835.85*				
1859 Grant Funding Interlie (1st check)	8.60	11.56				
1000 Interest Income Checking Account	0.26	0.23				
1180 Interest Income Payroll Account	9.12	8.24				
1110 Water Payment Money Market Account	36.49	33.23				
1120 Interest Income Bureau Reclamation Account	1,340.31					
1120 SCIF Dividend	461.58					
1160 Interest (Quarterly) LAIF Account	0.95	0.85				
1190 Interest Sinking Fund (Depreciation acct)		1,745.79				
5695 JPIA Insurance claim check for Truck		105.21				
5695 GNC Autobody Refund						
5561 ACWA/JPIA Property Program RPA Refund						
<b>Total Income Operating &amp; Non-Operating</b>	<b>84,963.05</b>	<b>301,502.07</b>	<b>* -218,835.35</b>	<b>Grant Funding Check = \$82,666.72</b>	<b>Operating Revenue</b>	
<b>Operating Expenses</b>						
<b>Customer Accounts</b>						
Operating Supplies						
2200 Customer Deposit Other						
2240 Tenant Deposits/Refunds	212.57	180.45				
2260 Owners Deposits/Refunds		25.00				
5400 Customers Accounts						
5420 Operating Supplies Customer Accts.						

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Customer Accounts Cont'd	January-15	February-15	March-15	April-15	May-15	June-15
5430 Backflow Prevention Tests & Devices	1,225.50	4,702.50				
<b>Pumping</b>						
1530 Surge Tank Overflow/Mitigation						
5118 Operating Supplies	54.61	37.49				
5120 Power (Master Valve)	4,537.60	609.84				
5120 Power (Lake Pump Station)						
5130 Repairs & Maintenance						
<b>Water Treatment</b>						
5200 Other						
5220 Mechanical (pumps, pipes, fittings etc)						
5221 Electrical						
5222 Lab Supplies						
5223 Ach	1,768.66					
5224 Chlorine						
5225 Potassium Permanganate						
5226 Zinc Orthophosphate						
5228 Alum						
5230 Power Costs	1,042.96	1,954.89				
5235 Solar Power						
5236 Solar Power Repair Project	5.27	371.70				
5240 Repairs & Maintenance	2,052.00	782.00				
5250 Water Analysis						
<b>Transmission &amp; Distribution</b>						
5320 Operating Supplies	97.19	95.29				
5330 Power (Tomki Road)	19.71	693.57				
5330 Power (East Road)	73.76	942.18				
5335 PG&E Inertie		300.00				
5340 Domestic Main Repair	4,218.14	42.62				
5341 Irrigation Main Repair	217.96	687.50				
5342 Repair & Maintenance Dom. Svcs.						
5342.5 Domestic Main Repair						
5343 Transmission Main	108.13	687.50				
5344 Repair & Maintenance Irrigation Svcs.						
5346 Repair & Maintenance Other						
5350 Telemetering						
5355 New Installation Costs						
5365 Tank Maintenance						
<b>General &amp; Administrative</b>						
5575 ICMA (employer)	1,146.16	1,146.16				

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General & Administrative Continued	January-15	February-15	March-15	April-15	May-15	June-15
2180 Payroll Taxes (employers share)	2,182.03	1,946.01				
5500 Board Meetings/ Minutes/Recording Secretary	225.00	275.00				
5500 Board Stipends						
5500 LAFCO (RV share of 20011-2012 Budget						
5500 Miscellaneous						
5500 ACWA/JPIA Ins. Check/Surge tank overflow	15,386.20	15,434.01				
5510 Payroll (net all employees)						
5510.1 Payroll Willow W.D.						
5520 Bank Service Charges	127.82	382.82				
5522 Return Checks	50.00	14.00				
5523 Return Check Bank Fee	485.00	200.80				
5540 Dues, Fees, Subscriptions	89.47	285.87				
5550 Equipment Rental/Copier/Maintenance	5,427.07	5,311.27				
5560 Health Insurance						
5560.1 Willow Employee Health Insurance		3620.00				
5561 Property Program						
5562 Auto Insurance & General Liability	1,241.25	1,241.25				
5564 State Comp. Insurance		223.94				
5565 Field Uniforms						
5572 Loan Interest Expense						
5580 License & Permits/CDPH						
5590 Text Book & Training						
5595 Employment Advertising		172.53				
5600 Office Supplies						
5605 Operating Supplies	329.04	333.13				
5610 Postage						
5620 Printing						
5630 Website Fees						
5631 Legislative Consultant	152.32					
5632 Professional Fees Acct./Payroll Masters	1,050.00					
5633 Core Billing/Badger Service Contracts						
5634 Professional Fees Audit	325.00	1,782.98				
5636 Professional Fees Legal						
5638 Professional Fees Engineering						
5639 Engineering/School Way Bridge	13.30					
5640 Repairs & Maintenance Other		125.00				
5642 Repairs & Maintenance Building						
5644 Repairs/Computer Equipment/Satellite		99.95				

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<b>General &amp; Administration continued</b>						
5646 Repairs Equipment		20.80				
5650 Small Tools & Equipment	173.93	10.00				
5652 Safety Equipment						
5670 Business Lunch						
5674 Travel Expense Board/Recording Secretary/Staff	79.92	50.60				
5680 Garbage/Pest Control	55.17	55.17				
5685 Security Fees		52.95				
1020 Petty Cash						
<b>Communications</b>						
5660 Answering Svc/Tri Cities	125.48	168.68				
5660 Pacific Internet	105.00					
5660 ISAN, AT&T		854.11	(2 months, to be discounted)			
<b>Vehicle</b>						
5690 Fuel	456.36	558.65				
5695 Maintenance	698.83	557.72				
5696 New Vehicle Payments						
Total Expenses (Operating)						
<b>Water System Fees</b>						
1620 County Clerk Recorder/filing/place of use						
1720 SWRCB Water Rights Filing Fees						
2800 State Dept. of Water Resources						
Dept. of Transportation Encroachment Permit						
4500 M.C. Property Tax Admin. Svc. Fee						
MCIW&PC Annual Fee						
1730 Dam Feasibility Study						
1664 Watershed Sanitary Survey						
5000 MCRRFCD Water Purchases						
5000 SCWA Water Purchases						
State Board Equalization (Mill Creek)						
1668 State Board Equalization (West Fork)						
State Board Equalization (Lake Mendocino)						
State Board Equalization Place of use Lk Mendocino Diversion						
<b>Capital Expenses</b>						
1640 West Fork						
1821.1 Pumping Plant Building & Improvement						
1821.2 Pressure Filters						
1821.3 Production Pumps						

