



Redwood Valley County Water District

Post Office Box 399 • Redwood Valley, CA 95470 • (707) 485-0679

AGENDA BOARD OF DIRECTORS

Regular Meeting

Time: 5:00 p.m.

Date: Thursday, May 18, 2017

Location: District Office, 2370 Webb Ranch Road, Redwood Valley, California.

Expected Guests:

- *All items listed below are considered action items unless otherwise noted.*
- *The items listed below are numbered for convenience only and may not necessarily be heard in this order.*

1. Roll Call.

2. Hearing of comments or questions from the attending public.

See end of Agenda for information regarding public comments.

3. Consider hearing of urgent items received since the Agenda was posted.

See end of Agenda for information regarding the hearing of urgent items.

4. Acceptance of Agenda.

5. Approval of Consent Calendar.

- a. Financial Statement.
- b.-1. Bills Paid since those approved at last Meeting.
- b.-2. Bills Paid as approved at previous Meeting.
- c. Bills Payable.
- d. District Activity.

6. Approval of Minutes as presented.

7. Action Items.

1. Customer issue - Discussion and possible decision regarding water service to 9281/9289 Colony Drive.
2. Supervisory Control and Data Acquisition (SCADA) upgrade - Discussion and possible decision regarding new SCADA software cost sharing between Millview and Redwood.
3. Cannabis Cultivation Support Letter – Discussion and possible decision regarding Will Serve letters for cannabis cultivators.

BOARD OF DIRECTORS

*Granville Pool
Pamela Ricetti
Ken Todd
Jeff Basili
Marvin Talso*

8. General Manager's Report and Action Items.
 - A. Sustainable Groundwater Management Act (SGMA) Groundwater Sustainability Agency (GSA).
 - B. Upper Russian River Water Agency (URRWA).
 - C. Vacancies.
9. Financial Report.
 - a. Discussion and possible action.
10. JPA - Upper Russian River Water Agency
 - a. Report of attendance at JPA Meetings.
 - b. Consider any correspondence concerning the JPA.
 - C. Discussion and possible action on JPA topics.
11. Sustainable Groundwater Management Act.
12. Local Agency Formation Commission of Mendocino County – LAFCO.
 - a. Discussion and possible action on LAFCO topics.
13. M. C. Inland Water & Power Commission.
 - a. Report of attendance at IW&PC Meetings.
 - b. Consider any correspondence concerning the IW&PC.
 - c. Discussion and possible action on IW&PC topics.
14. Mendocino County Russian River Flood Control & Water Conservation Improvement District.
 - a. Report of attendance at MCRRFC&WCID meetings.
 - b. Consider any correspondence concerning the MCRRFC&WCID.
 - c. Discussion and possible action on Flood Control District topics.
15. Sonoma County Water Agency.
 - a. Consider any correspondence or reports concerning the Sonoma County Water Agency.
 - b. Discussion and possible action.
16. Report of attendance at agency meetings, i.e. City of Ukiah, County Board of Supervisors, other Special District's, County of Mendocino departments, or other entity not listed separately herein.
17. State Water Resources Control Board.
 - a. Updates and possible action.
18. Status report of Place of Use issues.
 - a. Updates and possible action.
19. Status report of 2800 acre-feet Storage Right.
 - a. Updates and possible action.
20. Consider attendance at seminars, training events, conferences as received since last Meeting.

CLOSED SESSION

Govt Code § 54956.8

Discussion and possible action regarding purchase of Granite/Kunzler Ranch Road property. Negotiator: General Manager Koehler.

POSTED: 5/12/17

Public Comments

Comments will be limited to matters under this District's jurisdiction that are not on the posted agenda and items that have not been previously considered by the Board of Directors.

Comments on a matter not on the agenda are limited to three (3) minutes per person and not more than ten (10) minutes for a particular subject.

No action will be taken. Individuals wishing to address the Board are welcome to do so throughout the Meeting.

Urgent Items

In accordance with Section 54954.2 (b)(2) of the Government Code Brown Act, Two-thirds Vote Required for Action Items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)

ADA Compliance

The Redwood Valley County Water District complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. To assist us in better understanding your request, please notify the District Office no less than 3 working days in advance of the meeting by calling (707) 485-0679.

AGENDA ITEM NO. 5

May 18, 2017

REDWOOD VALLEY COUNTY WATER DISTRICT

CONSENT CALENDAR - CONTENTS

- a. Financial Statements.
- b. Bills Paid during April 2017 & submitted for Board approval.
- c. Report of District Activity.

CONSENT CALENDAR a.

FINANCIAL STATEMENT

Totals Reported are as of April 30, 2017
Unless otherwise noted

1. LIST OF BILLS PAID

(See Consent Calendar b-1, next page) b-1. During April 2017 \$76,157.05

2. IRRIGATION WATER SALES

| | <u>Month</u> | <u>Sales (Billed)</u> | <u>Sales (Billed)</u> Same period last year | <u>Acre-Feet</u> | <u>Payments Rec'd</u> |
|----------------|--------------|-----------------------|--|------------------|-----------------------|
| Monthly | 4/2017 | \$ 17,756.72 | \$ 18,254.45 | 51.60 | \$ 11,282.24 |
| Calendar Y-T-D | 4/2017 | \$ 61,613.30 | \$ 63,022.91 | 77.66 | \$ 59,456.29 |
| Fiscal Y-T-D | 4/2017 | \$235,494.79 | \$218,721.40 | 581.46 | \$263,474.67 |

3. DOMESTIC WATER SALES

| | <u>Month</u> | <u>Sales (Billed)</u> | <u>Sales (Billed)</u> Same period last year | <u>Gallons</u> | <u>Acre-Feet</u> | <u>Payments Rec'd</u> |
|----------------|--------------|-----------------------|--|----------------|------------------|-----------------------|
| Monthly | 4/2017 | \$ 58,340.05 | \$ 58,003.62 | 7,373,604 | 22.63 | \$ 57,136.53 |
| Calendar Y-T-D | 4/2017 | \$221,644.11 | \$213,444.46 | 26,786,969 | 82.21 | \$250,050.38 |
| Fiscal Y-T-D | 4/2017 | \$605,108.57 | \$572,931.46 | 84,336,288 | 220.00 | \$647,904.21 |

| | |
|-----------------------------|--|
| 4/2017 Fees \$ | Return Check Fees, Domestic |
| | Late Notice Fees, Domestic |
| 1,330.00 | Doorhanger Fees, Domestic |
| | Reconnect Fees, Domestic |
| 380.00 | Admin. Fees, Backflow Prevention Program, Domestic |
| | Late Notice Fees, Irrigation |
| | Doorhanger Fees, Irrigation |
| | Reconnect Fees, Irrigation |
| 4/2017 Total Fees Billed \$ | 1,710.00 |

4. STATEMENT OF CHECKBOOK BALANCE

As of April 30, 2017 \$266,622.81

5. STATEMENT - MONEY MARKET ACCOUNT

| <u>Account Name</u> | <u>Current Balance</u> |
|---|-------------------------------|
| Bureau of Reclamation Water Development Fund: | \$187,137.77 |
| | 30,911.75 RPA Property Refund |
| | <u>26.38</u> Interest |
| | \$218,075.90 |

6. STATEMENT - MONEY MARKET ACCOUNT

| | |
|-----------------------|----------------------|
| Water Payment Account | \$71,809.99 |
| | <u>8.85</u> Interest |
| | \$71,818.84 |

7. STATEMENT - Local Agency Investment Fund:

Current Balance

| | |
|-----------------|----------------------------------|
| \$727,212.46 | Fund for storage of #17593 water |
| <u>1,391.26</u> | Quarterly Interest |
| \$728,603.72 | |

8. STATEMENT - MONEY MARKET ACCOUNT

| | |
|-------------------------------------|---------------------|
| Sinking Fund (Depreciation Account) | \$22,299.55 |
| | <u>.92</u> Interest |
| | \$22,300.47 |

*The depreciation fund (Sinking Fund) is only accumulated monthly on the Financial Report. To date it is \$1,293,400

| | | |
|---------------------------------------|---|----------------|
| Total of usable Balances shown above: | Regular Checking Account/Checkbook Balance: | \$266,622.81 |
| | Bureau of Reclamation Water Development Fund: | \$218,075.90 |
| | Local Agency Investment Fund: | \$728,603.72 |
| | Money Market Water Payment Account Fund: | \$ 71,818.84 |
| | Money Market sinking Fund: | \$ 22,300.47 |
| | Less Tenant Deposits: | (19,823.51) |
| | Total: | \$1,287,598.23 |

CONSENT CALENDAR b-1.

May 18, 2017

List of Bills Paid since those approved at last Meeting
& Submitted for Board Approval:

\$ 76,082.14 General Expense
74.91 Customer Deposits
\$ 76,157.05

NET PAYROLL: \$7,770.75

PAYROLL TAXES: \$4,140.84

HOLDING ACCOUNT FOR DIRECT DEPOSIT PAYROLL & TAXES: \$11,911.59

1. RVCWD Payroll Account
\$5,907.75
Deposit for payroll & taxes for 4/14/17 pay date
2. RVCWD Payroll Account
\$6,003.84
Deposit for payroll & taxes for 4/28/17 pay date

ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$2,073.62, April 14, 2017 pay date
ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$2,073.62, April 28, 2017 pay date

INSURANCE: \$4,024.22

1. #12087: State Compensation Insurance Fund
\$1,029.42
Monthly Premium, April 2017
2. #12106: ACWA /JPIA
\$2,994.80
Health, Dental, Vision Premium, life, E.A.P., May 2017

GENERAL OFFICE: \$278.00

1. #12091: Ricoh, USA, Inc.
\$13.21
Extra images
2. #12094: Pacific Internet
\$105.00
Quarterly email account
3. #12107: Ricoh
\$159.79
Copier rental, 5/4-6/3/17

TRANSPORTATION: \$496.32

1. #12085: Greeott's Brake & Wheel
\$264.29
Two tires, dismount, mount & balance (compressor)
2. #12092: R.V. Gas Station & country Store, LLC
\$232.03
Fuel for District

COMMUNICATIONS: \$358.59

1. #12076 Tri-Cities Answering Svc & Call Ctr. Inc.
\$232.70
Answering service, March transactions
April service charge
2. #12103: AT&T
\$125.89
Monthly service, 4/10-5/9/17
Calls, 2/25-3/24/17

UTILITIES: \$12,354.95

1. #12105: Pacific Gas & Electric Company
\$9,787.65
Booster Pump – Tomki Road, \$105.34
East Road, \$696.05
#12111: Master Valve @ Vault, \$104.16
Central Ave. Intertie, \$1,462.49
Lake Mendocino Pump Station, \$7,523.77
2. #12101: Macquarie Holdings (U.S.A.) Inc.
\$2,463.14
Solar power, March 2017

SPECIAL DEPARTMENT EXPENSE: \$42,586.14

1. #12072: MCC Controls LLC DBA Primex
\$2,000.00
Troubleshoot existing radio network (SCADA)
2. #12073: Jeanette Wise
\$56.25
Prepare minutes 3/16/17 RVCWD Reg. Board Meeting
3. #12074: Millview County Water District
\$5,876.02
Water purchase, 2/28-3/29/17

4. #12075: Deep Valley Security
\$52.95
Property security, April 2017
5. #12077: Valley Auto Center Inc.
\$120.24
Battery for air compressor
6. #12078: Upper Russian River Water Agency
\$100.00
JPA membership dues, March 2017
7. #12079: Mendo-Mill & Lumber Co.
\$5.36
Electrical tape
8. #12080: Waste Management
\$54.70
Garbage service, April 2017
9. #12081: Platt
\$203.96
Grease gun
10. #12082: A To Z Construction
\$69.96
Base rock for domestic repair
11. #12083: Friedman's Home Improvement
\$510.59
Sawzall bar tool, impact wrench bare tool, wire, sprayer tools,
concrete mix for bac-t sites
12. #12084: Alpha Analytical Laboratories, Inc.
\$1,052.00
Water analysis, March 2017
13. #12086: Willow county Water District
\$19,053.82
Field labor service contract, March 2017
14. #12089: Calpella County Water District
\$1,823.46
Water transfer 2/29-3/29/17
15. #12090: Eureka Oxygen Company
\$26.84
Wire, hazmat
16. #12093: Wipf Construction
\$1,928.75
Domestic leak repair Laughlin Way and Pepperwood Ct. and base rock

17. #12095: Luhdorff & Scalmanini
\$1,860.75
SCADA system
Professional svcs. rendered, March 2017
18. #12096: Pace Supply Corp.
\$20.73
Couplings, pvc, sch 90 ell
19. #12097: Performance Pump Service, Inc.
\$7,013.12
Labor and materials for Tomki booster station
20. #12098: Verizon
\$50.08
Monthly charge (2) tablets, March 2017
21. #12102: McMaster-Carr supply Co.
\$27.80
Test ring, brass seal, NPT (treatment plant maintenance)
22. #12104: Minasian, Meith, Soares, Serton & Cooper, LLP
\$36.25
Professional services rendered, March 2017
23. #12108: Upper Russian River Water Agency
\$100.00
JPA monthly fee, April 2017
24. #12109: BFMC, Inc.
\$467.60
Cardstock for billings
25. #12099: Customer
\$74.91
Tenant deposit refund

CONSENT CALENDAR. C

District Activity, April 2017

Monthly Report of Total Water Pumped during April 2017
as reported to Flood Control District 65.67 A.F.

Leaks repaired: 4/12/17 Domestic main leak repair at Laughlin Way

REDWOOD VALLEY COUNTY WATER DISTRICT

MAY 18, 2017

AGENDA ITEM NO. 7

ACTION ITEMS

1. Customer Issue. We have a meter ownership issue with two customers. The owner of 9281 Colony Drive and the owner of 9289 Colony Drive are contesting the ownership of a single meter that has provided service to the two houses. Due to the complexity of the issue I have asked them to attend the Board Meeting to present their positions. Domestic and irrigation services were installed at 9281 Colony Drive in 1986. The property changed owners in 1995 but remained intact. The property was subsequently split in 2005, retaining 9281 and forming a new address with a new house at 9289 Colony Drive. The previous owner of 9281 moved to 9289 and a relative purchased 9281. A second service was not installed at that time and the two addresses informally shared the single service since the occupants of both houses were related. Subsequently the new owner of 9281 lost the property to foreclosure. The most recent owner of 9281 purchased it in 2009. The water bills are currently in the name of the owner of 9289, with 9289 listed as the service address. The water bills however are being paid by the owner of 9281. The meter itself is not physically on either parcel. It is a remote installation with a long private service line. Both the domestic and agricultural services originally terminated at 9281. To complicate matters even further, 9281 was originally just outside of the district service area. A property line adjustment prior to 1986 moved a small portion of the 9281 parcel into the district, allowing installation of the service. It remains to be established if the new parcel at 9289 retains a footprint within the district boundaries. 9281 is included in the list of valid service locations during the 2005 legal wrangling with the State Water Board over the need to file a Petition for Change of Place of Use. 9289 is NOT included in that list. There is at least one well supplying some water to one of the parcels. **Discussion and possible decision regarding water service to 9281/9289 Colony Drive.**
2. Supervisory Control and Data Acquisition (SCADA) upgrade. As the Board is aware, Redwood is upgrading its SCADA with a total estimated cost of \$140,000. One of the decisions regarding the upgrade was to try to standardize operations with the Redwood and Millview treatment plants. Since the Redwood software is no longer available, the decision was made to establish Redwood as a satellite to the primary control at Millview. Unfortunately when Millview installed its new SCADA in 2014, Millview neglected to purchase annual support and upgrades. The cost to bring Millview up to current status and allow Redwood to be installed as a satellite is \$16,000. By the time of the board meeting I will have the costs for Redwood to purchase stand alone software, and the cost to Millview in the future if their system fails and they have opted not to upgrade and support. I will also be discussing this matter with Millview. I am hoping the two districts can agree on cost sharing. **Discussion and possible decision regarding new SCADA software cost sharing between Millview and Redwood.**

3. Cannabis Cultivation Support Letter. We are being asked to provide proof of service for water for cultivators. These letters are being requested by existing domestic account holders.
Discussion and possible decision regarding Will Serve letters for cannabis cultivators.

GENERAL MANAGER REPORT

AGENDA ITEM NO. 8

- A. Sustainable Groundwater Management Act (SGMA) Groundwater Sustainability Agency (GSA). The process of forming the GSA is finally ready to formally proceed. There will be a public notification and a meeting to establish the GSA June 15, 1:30 PM at the City Council Chambers. The GSA formation group met May 10 and elected officers. Supervisor Carre Brown (Hamburg alternate) is the Chairperson and represents the county. Councilperson Doug Crane (Doble alternate) is the vice chair and represents Ukiah. Redwood Valley Rancheria Treasurer Brandi Brown (Elliott alternate) is the Secretary and represents the Tribal Stakeholders. Millview Director Jerry Cardoza (Silver alternate) represents the Upper Russian River Water Agency. Commissioner Al White (Rodrigue alternate) represents the Russian River Flood Control District. The Agricultural Stakeholder member has not yet been appointed. The GSA board will begin the process of establishing by-laws, a budget, and a code of ethics per the SGMA requirements.
- B. Upper Russian River Water Agency (URRWA). At the regular meeting of the URRWA the board met with Bruce Burton and Michelle Frederick from the Division of Drinking Water (DDW). The focus of the meeting was for the DDW to report back on their discussions with the Division of Water Rights (DWR) regarding the need to resolve water rights issues in order to move ahead with consolidation. The recommendation of DDW is that the URRWA should move ahead with an application to the Local Agency Formation Commission. DDW seems to feel that the water rights issues will be more likely to be approved after consolidation. There is significant concern that resolving the water rights issues will lose importance if we are consolidated prior to that resolution. The URRWA board also agreed to move ahead with public meetings and mailings to explain the process and receive feedback from potential stakeholders. These mailings will probably take the form of a standard letter from all the districts accompanied by a cover letter individually tailored to each district. The URRWA appointed Tamara Alaniz to take over the position of General Manager. I support this change completely. Tamara is well equipped to take on the next, more governmental stage of the process. I will be able to focus more on the capital improvements and asset acquisition aspects necessary to physically complete actual annexation.
- C. Vacancies. The Willow director vacancy has been filled by Mike Hildreth. The RRFC vacancy has been filled by John Reardan.

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2016-2017
 Agenda Item 9 May 18, 2017

| | January-17 | February-17 | March-17 | April-17 | May-17 | June-17 |
|---|-------------------|-------------------|------------------|-------------------|--------|---------|
| Operating Revenues | | | | | | |
| 1280 Domestic Payments from Water Sales | 32,286.62 | 50,745.96 | 22,327.07 | 28,080.13 | | |
| 1260 Irrigation Payments from Water Sales | 6,625.28 | 9,215.00 | 5,144.04 | 2,542.24 | | |
| 4305 Late Notices (Domestic) | 1,605.00 | | 1,185.00 | | | |
| 4310 Doorhanger Fees (Domestic) | | 1,710.00 | | 1,330.00 | | |
| 4315 Admin Fees (Domestic) Backflow/Annual | 30.00 | | | 380.00 | | |
| 4320 Return Check Fees | | 25.00 | | | | |
| 4330 Meter Fees (Domestic) 1336 x \$20.00 | 26,720.00 | 26,720.00 | 26,720.00 | 26,720.00 | | |
| 4330 Meter Fees (Domestic) (2") 9x\$40.00 | 360.00 | 360.00 | 360.00 | 360.00 | | |
| 4331 Meter Fees (Irrigation) 2" 102 x 35 | 3,570.00 | 3,570.00 | 3,570.00 | 3,570.00 | | |
| 4331 Meter Fees (Irrigation) 4" 6" 94 x \$55.00 | 5,170.00 | 5,170.00 | 5,170.00 | 5,170.00 | | |
| 4335 Re-connect Fees (Domestic) | | 700.00 | | | | |
| 4340 Late Notices (Irrigation) | | 225.00 | 165.00 | | | |
| 4345 Doorhanger Fees (Irrigation) | | 150.00 | | | | |
| 4355 Irrigation Re-connect Fees | | 100.00 | | | | |
| 4337 Lien removal fees | | | | | | |
| 4360 Safe Drinking Water Bond Surcharge | 266.40 | 266.40 | 266.40 | 266.40 | | |
| 4365 Domestic Penalties Fees for Overage | | | | | | |
| Total Operating Revenues | 76,633.30 | 98,957.36 | 64,907.51 | 68,418.77 | | |
| 4500 Property Tax Revenue | 15,416.86 | | | | | |
| 1859 Grant Funding Inertie (1st check) | | | | | | |
| 1000 Interest Income Checking Account | 10.91 | 10.74 | 12.74 | 11.42 | | |
| 1105 Management Income/GM Contract- Millview W.D. | 7,611.11 | 7,611.11 | 7,611.11 | 7,611.11 | | |
| 1180 Interest Income Payroll Account | 0.13 | 0.11 | 0.13 | 0.12 | | |
| 1110 Water Payment Money Market Account | 9.15 | 8.26 | 9.15 | 8.85 | | |
| 1120 Interest Income Bureau Reclamation Account | 22.83 | 21.53 | 23.84 | 26.38 | | |
| 1120 SCIF Refund | | | | | | |
| 1160 Interest (Quarterly) LAIF Account | 1,236.58 | | | 1,391.26 | | |
| 1190 Interest Sinking Fund (Depreciation acct) | 0.95 | 0.86 | 0.95 | 0.92 | | |
| 5695 JPIA Insurance claim check for Truck | | | | | | |
| 5696 Sold truck Ranger | | | | | | |
| 5561 ACWA/JPIA Property Program RPA Refund | | | | 30,911.75 | | |
| 5600 GPS reimbursement | | | | | | |
| Total Income Operating & Non-Operating | 100,941.82 | 106,609.97 | 72,565.43 | 108,380.58 | | |
| Operating Expenses | | | | | | |
| Customer Accounts | | | | | | |
| Operating Supplies | | | | | | |
| 2200 Customer Deposit Other | | | 4.05 | | | |
| 2240 Tenant Deposits/Refunds | 205.72 | 113.42 | | 74.91 | | |
| 2260 Owners Deposits/Refunds | 25.00 | 50.00 | | | | |

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2016-2017
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| Customer Accounts Cont'd | January-17 | February-17 | March-17 | April-17 | May-17 | June-17 |
|--|------------|-------------|----------|---------------------------|--------|---------|
| 5400 Customers Accounts | | | | | | |
| 5420 Operating Supplies Customer Accts. | | | | | | |
| 5430 Backflow Prevention Tests & Devices | | 830.00 | 6,980.00 | (reimbursed by customers) | | |
| Pumping | | | | | | |
| 1530 Surge Tank Overflow/Mitigation | | | | | | |
| 5118 Operating Supplies | | | | | | |
| 5120 Power (Master Valve) | 118.51 | 106.92 | 107.16 | 104.16 | | |
| 5120 Power (Lake Pump Station) | 6,003.85 | 616.57 | 596.72 | 7,523.77 | | |
| 5130 Repairs & Maintenance | 122.37 | 168.31 | | 7013.12 | | |
| Water Treatment | | | | | | |
| 5200 Other | | | | | | |
| 5220 Mechanical (pumps, pipes, fittings etc) | | | | | | |
| 5221 Electrical | | | | | | |
| 5222 Lab Supplies | | | | | | |
| 5223 Ach | | | | | | |
| 5224 Chlorine | | | | | | |
| 5225 Potassium Permanganate | | | | | | |
| 5226 Zinc Orthophosphate | | | | | | |
| 5228 Alum | | | | | | |
| 5229 Filter Media | | | | | | |
| 5230 Power Costs | | | | | | |
| 5235 Solar Power | 1,610.38 | 1,415.45 | 1,331.34 | 2,463.14 | | |
| 5236 Solar Power Repair Project | | | | | | |
| 5240 Repairs & Maintenance | 1,019.91 | 1,641.99 | 3,403.38 | 51.04 | | |
| 5250 Water Analysis | 827.00 | 366.00 | 200.00 | 1,052.00 | | |
| Transmission & Distribution | | | | | | |
| 5320 Operating Supplies | | | | | | |
| 5330 Power (Tonki Road) | 136.66 | 121.82 | 120.28 | 105.34 | | |
| 5330 Power (East Road) | 791.11 | 772.28 | 626.96 | 696.05 | | |
| 5335 PG&E Interite | | 1,394.66 | 1,336.96 | 1462.49 | | |
| 5340 Domestic Main Repair | | 7.42 | | | | |
| 5341 Irrigation Main Repair | | | | | | |
| 5342 Repair & Maintenance Dom. Svcs. | 1,044.00 | 1,617.57 | 2,155.77 | 2045.15 | | |
| 5342.5 Domestic Main Repair | | | | | | |
| 5343 Transmission Main | | | | | | |
| 5344 Repair & Maintenance Irrigation Svcs. | | | | | | |
| 5346 Repair & Maintenance Other | 1,538.08 | | | | | |
| 5350 Telemetering | | | | | | |

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2016-2017
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| Transmission & Distribution cont'd | January-17 | February-17 | March-17 | April-17 | May-17 | June-17 |
|--|------------|-------------|------------------------|-----------|--------|---------|
| 5355 New Installation Costs | | | | | | |
| 5365 Tank Maintenance | | | | | | |
| General & Administrative | | | | | | |
| 5575 ICMA (employer) | 1,873.62 | 1,873.62 | 3,010.43 | 2,073.62 | | |
| 2180 Payroll Taxes (employers share) | 1,317.87 | 1,136.56 | 1,757.65 | 1,165.31 | | |
| 5500 Board Meetings/ Minutes/Recording Secretary | | 93.75 | 175.00 | 56.25 | | |
| 5500 M. Talso Meeting LA | 68.04 | | | | | |
| 5500 LAFCC (RV share of 20011-2012 Budget | | | | | | |
| 5500 ACWA/JPIA Ins. Check/Surge tank overflow | | | | | | |
| 5501 Payroll expense contract field crew (pd to Willow W.D.) | 19,053.82 | 19,053.82 | 19,053.82 | 19,053.82 | | |
| 5510 Payroll (net all employees) | 8,113.84 | 7,557.83 | 11,681.05 | 7,770.75 | | |
| 5510.1 Payroll Willow W.D. | | | | | | |
| 5520 Bank Service Charges | | 219.26 | | | | |
| 5522 Return Checks | | 14.00 | | | | |
| 5523 Return Check Bank Fee | | | | | | |
| 5540 Dues, Fees, Subscriptions | 353.54 | 420.00 | (AWWA membership dues) | 173.00 | | |
| 5550 Equipment Rental/Copier/Maintenance | 331.85 | 172.46 | 178.68 | 173.00 | | |
| 5560 Health Insurance | 2,844.80 | 2,844.80 | 2,844.80 | 2,844.80 | | |
| 5560.1 Willow Employee Health Insurance | | | | | | |
| 5561 Property Program | | | 5,390.00 | | | |
| 5562 Auto Insurance & General Liability | | | | | | |
| 5564 State Comp. Insurance | 1,029.42 | 1,029.42 | 1,029.42 | 1,029.42 | | |
| 5565 Field Uniforms | | | 256.08 | | | |
| 5572 Loan Interest Expense | | | | | | |
| 5580 License & Permits/CDPH | | | | | | |
| 5590 Text Book & Training | | | | | | |
| 5595 Employment Advertising | | | | | | |
| 5600 Office Supplies | 73.38 | 248.88 | 337.57 | 524.06 | | |
| 5605 Operating Supplies | | | | | | |
| 5610 Postage | 601.79 | 917.24 | 653.71 | | | |
| 5620 Printing | | | | | | |
| 5625 Discount for Irrigation credit to customers for 2014 | | | | | | |
| 5630 Website Fees | | | | | | |
| 5630.5 Willow Service Agreement Contracts | | | | | | |
| 5631 Legislative Consultant | | | | | | |
| 5632 Professional Fees Acct./Payroll Masters | 132.58 | 187.58 | 132.58 | 185.37 | | |
| 5633 Core Billing/Badger Service Contracts | | | | | | |
| 5634 Professional Fees Audit | | | | | | |
| 5636 Professional Fees Legal | 206.92 | 600.00 | 72.50 | 36.25 | | |

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2016-2017
 Agenda Item 9 May 18, 2017

| General & Administration continued | January-17 | February-17 | March-17 | April-17 | May-17 | June-17 |
|--|------------|-------------|-----------|----------|------------|---------|
| 5638 Professional Fees Engineering | | | 2,145.88 | | | |
| 5639 Engineering/School Way Bridge | | | | | | |
| 5640 Repairs & Maintenance Other | | | | | | |
| 5642 Repairs & Maintenance Building | | | | | | |
| 5644 Repairs/Computer Equipment/Satellite/Verizon | 2,055.50 | 285.08 | 360.08 | | | |
| 5646 Repairs Equipment | | | | | | |
| 5650 Small Tools & Equipment | 353.89 | 982.16 | 459.97 | 697.80 | | |
| 5652 Safety Equipment | | | | | | |
| 5670 Business Lunch | | | | | | |
| 5674 Travel Expense Board/Recording Secretary/Staff | 16.20 | 46.44 | 75.06 | 40.14 | | |
| 5680 Garbage/Fest Control | 134.70 | 54.70 | 134.70 | 54.70 | | |
| 5685 Security Fees | 52.95 | 52.95 | 52.95 | 52.95 | | |
| 1020 Petty Cash | | | | | | |
| Communications | | | | | | |
| 5660 Answering Svc/Tri Cities | 234.30 | 317.50 | 243.60 | 232.70 | | |
| 5660 Pacific Internet (quarterly) | 105.00 | | | 105.00 | | |
| 5660 ISAN, AT&T, Verizon | 379.98 | (2 months) | 130.75 | 175.97 | | |
| Vehicle | | | | | | |
| 5690 Fuel | 178.54 | 350.71 | 215.00 | 232.03 | | |
| 5695 Maintenance | 357.48 | | 336.34 | 384.53 | | |
| 5696 New Vehicle Payments | | | | | | |
| Water System Fees | | | | | | |
| 5750 Merger RRFC/D/RVCWD | | | | | | |
| 5750.5 Upper Russian River Water Agency | 200.00 | | 100.00 | 200.00 | (2 months) | |
| 1620 County Clerk Recorder/filing/place of use | | | | | | |
| 1720 SWRCB Water Rights Filing Fees | | | | | | |
| 2800 State Dept. of Water Resources | | | 1,115.16 | | | |
| Dept. of Transportation Encroachment Permit | | | | | | |
| 4500 M.C. Property Tax Admin. Svc. Fee | | 457.02 | | | | |
| MCIW&PC Annual Fee | | | | | | |
| 1730 Dam Feasibility Study | | | | | | |
| 1664 Watershed Sanitary Survey | | | | | | |
| 5000 Calpella/Millview intertie purchases | 8,371.90 | 7,828.53 | 7,907.49 | 7,699.48 | | |
| 5000 MCRFCD Water Purchases | | | 37,135.50 | | | |
| State Board Equalization (Mill Creek) | | | | | | |
| 1668 State Board Equalization (West Fork) | | | | | | |
| State Board Equalization (Lake Mendocino) | | | | | | |
| State Board Equalization Place of use Lk Mendocino Diversion | | | | | | |

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2016-2017
 Agenda Item 9 May 18, 2017

| Capital Expenses | January-17 | February-17 | March-17 | April-17 | May-17 | June-17 |
|--|---------------|-------------|------------|-----------|--------|---------|
| 1735 Operating Equipment - Excavator | 1,207.51 | | | | | |
| 1821.1 Pumping Plant Building & Improvement | | | | | | |
| Capital Expenses continued | | | | | | |
| 1821.2 Pressure Filters | | | | | | |
| 1821.3 Production Pumps | | | | | | |
| 1821.4 Clarifiers | | | | | | |
| 1821.5 WTP Road Maintenance Project | | | | | | |
| 1821.6 Backwash Return Pump | | | | | | |
| 1822.3 Clarifier Sludge Valve Project | | | | | | |
| 1822.5 Potassium Feed | | | | | | |
| 1822.9 WTP Upgrade | | | | | | |
| 1824 Radio Reads-Meters | 6,482.59 | | | | | |
| 1824.5 Capital tank repair | | | | | | |
| 1830 Ground Water Study | | | | | | |
| 1831 Pond Research | | | | | | |
| 1833 Water Reliability | | | | | | |
| 1840 Equipment/Operations | | | 2,625.89 | | | |
| 1850 Conservation | | 500.00 | | | | |
| 1856 Scada Upgrades | 1,500.00 | | | 3860.75 | | |
| 1859 B&R- Intertie Calpella-Millview/Wipflaco/Ukiah Const. | | | | | | |
| 1859.5 Intertie - Ukiah Construction-Pace Supply | | | | | | |
| 1862 Property Purchase (Granite) | | | 10,000.00 | | | |
| 1865 Merger/annexation RRF-CD | | | | | | |
| Total Expenses (Capital & Operating) | | 57,674.23 | 127,681.79 | 72,447.38 | | |
| Backflow tests (reimburse by customers) | | -830.00 | -6,980.00 | | | |
| Return checks and bank fees (reimburse by customers) | | -233.26 | | | | |
| Minus FEMA Project Expense | | | | | | |
| Total Expenses excluding projects to be reimbursed | 71,074.60 | 56,610.97 | 120,701.79 | 72,447.38 | | |
| Project Water Purchases | 0.00 | 0.00 | 558.71 | 3,858.11 | | |
| Total Expenses + Projected Water Purchases | 71,074.60 | 56,610.97 | 121,260.50 | 76,305.49 | | |
| 5700 Depreciation Expense | 22,300.00 | 22,300.00 | 22,300.00 | 22,300.00 | | |
| Total Expenses + Depreciation Expense | 93,374.60 | 78,910.97 | 143,560.50 | 98,605.49 | | |
| Calendar Year Total Income | 388,497.80 | | | | | |
| Calendar Year Total Expense | -414,451.56 | | | | | |
| Calendar Year Net Income | -25,953.76 | | | | | |
| FY Total Income | 1,043,402.81 | | | | | |
| FY Total Expense | -1,086,636.40 | | | | | |
| FY Net Income | -43,233.59 | | | | | |

*Includes projected water purchases + depreciation expense from January 2017

*Includes projected water purchases + depreciation expense from July 2016

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MINUTES

Redwood Valley County Water District

2370 Webb Ranch Road
Redwood Valley, CA 95470
(707) 485-0679

Board of Directors - Regular Meeting Minutes
Thursday, April 20, 2017

Directors: Granville Pool, Pamela Ricetti, Ken Todd, Jeff Basili, Marv Talso
Staff: General Manager Bill Koehler

Call To Order: 5:00 P.M.

1. Roll Call

Present:

Granville Pool, President
Ken Todd, Director
Jeff Basili, Director
Marv Talso, Director

Absent:

Pamela Ricetti, Director

2. Hearing of Comments or Questions from the Attending Public for Items Not on the Agenda

None. In attendance is Tamara Alaniz, General Manager of Russian River Flood Control (RRFC).

3. Consider Hearing of Urgent Items Received Since the Agenda Was Posted

None.

4. Acceptance of Agenda

Motion: Accept the agenda

Motion by Dir Todd, second by Dir Talso

In favor: unanimous

5. Approval of Consent Calendar

Dir Pool asks about a water transfer charge and GM Koehler thinks it's from Calpella for wheeling our water. He also asks about Luhdorff & Scalmanini and GM Koehler says they are acting as the project manager for the SCADA upgrade.

47 **Motion: Approve the Consent Calendar**

48 Motion by Dir Talso, second by Dir Basili

49 In favor: unanimous

50

51 6. Approval of Minutes as Presented

52 Dir Pool reminds that we talked about sending a letter to Ken Franklin thanking him for
53 his service.

54

55 **Motion: Accept the March Regular Meeting minutes**

56 Motion by Dir Basili, second by Dir Talso

57 In favor: unanimous

58

59 7. Action Items

60 1. Consolidation Support Letter – Discussion and possible approval to sign letters
61 requesting support for consolidation to elected state officials.

62 This letter has been around before, but as Dir Pool reads it, he’s finding more
63 issues with grammar and such. Tamara also talks about a sentence that was
64 suggested by Dir Jones from Millview. Dir Talso said that at the presentation of
65 the letter at the Upper Russian River Water Agency (URRWA) someone
66 mentioned how folks could just buy their water from RRFC and he took exception
67 to that. GM Koehler suggests that we don’t sidetrack at the moment.

68

69 **Motion: Approve the letter**

70 Motion by Dir Basili, second by Dir Talso

71 In favor: unanimous

72

73 8. General Manager’s Report and Action Items

74 A) Consolidation

75 At the URRWA meeting, there was a general consensus that we need to start a
76 public outreach campaign. This would be to tell people what the plan is and that
77 nobody will come into this consolidation in worse shape than they were before.
78 Dave Redding, General Manager for Willow, is concerned that consolidation may
79 push Willow into a moratorium situation. Willow would like to expand but even
80 at that, 200 new houses would use maybe 75 acre-feet per year, which isn’t much
81 at all. But it represents the concern out there, most of which is focused on
82 Redwood and the idea that Redwood would start taking all the water. We signed
83 on for part of that 8,000 acre-feet a lot of years ago and what have we seen for
84 that? There’s been a lot of misinformation being spread and we need to get the
85 truth out there. Dir Pool says that an op-ed may be better than a public notice.
86 Tamara agrees and adds that having something on a regular basis could help. Dir
87 Pool says that there was recently something in the paper about the Groundwater
88 Sustainability Act that he responded to and the editor said if he wrote up
89 something, they may be able to use it.

90

91 Michelle Fredrick with the Division of Drinking Water, had notified the general
92 managers that there was in internal meeting and wants to set up a conference call
93 to talk about the results of that talk with the State Water Board.
94

95 Another piece of good news is a phone conference he had with an agency that
96 works with grant money for joint-powers associations. They have since been
97 authorized to assist us, though it is as-yet very unofficial, with funding toward
98 consolidation. Part of the consolidation is to get more groundwater as assets.
99 Toward that end, we have been talking with Granite about acquiring some of their
100 property next to Masonite. Granite is talking with us about the property, though
101 since it's not officially for sale, the process is more complicated. Millview has
102 completed some geosounding in that area to check the lithology. Some people
103 cast doubt on the accuracy of geosounding, so we will be able to compare this to
104 the drilling that will happen soon, showing the accuracy of the geosounding. The
105 monitoring wells that are planned for the site will be near the edges so their
106 location won't interfere with future development.
107

108 *Dir Ricetti arrives at 5:30pm*

109
110 This will also help us with the GSA if they have requirements about further
111 groundwater monitoring. So, things are moving along.
112

113 B) Flowkana

114 They've closed escrow. At the planning meeting back in November, GM Koehler
115 warned them about water accessibility. There are leaks at that property and they
116 were at about one million gallons per month, without a spike at crush time,
117 indicating a large leak somewhere. At the end of January, a new meter was
118 installed that recorded the data and could measure low flows more accurately. At
119 the end of February, the flow went to a steady 7 gallons per minute which bumped
120 their bill by a few thousand dollars. So now they're trying to figure out what the
121 problem is. This isn't a big problem when there's lots of water to be had, but the
122 minute a drought hits, they're going to be cut off.
123

124 C) Sonoma Clean Power

125 Redwood is planning to opt out because of the deals we get from PG&E for using
126 electricity at certain times of day for pumping water out of the lake. Sonoma
127 doesn't offer any of those deals.
128

129 D) Election

130 There are elections coming up soon. They are currently accepting the filings.
131

132 E) Sustainable Groundwater Management Act, Groundwater Sustainability 133 Agency (GSA)

134 The paperwork was signed by the City last night. The next step is the four
135 agencies to vote on accepting the ag and the tribes. There is a procedure of
136 accepting the document that requires a resolution for getting a representative from

137 the URRWA. Tamara says that she will prepare the resolutions for the URRWA
138 and RRFC.

139

140 F) Director Vacancies

141 There are vacancies on the Willow and RRFC boards. In response to Dir Talso's
142 question, GM Koehler says that people on the south side of Road B are in RRFC
143 as well as RVCWD jurisdiction and would be eligible to sit on their board.

144

145 9. Financial Report

146 Dir Ricetti says that she has some questions, but will save most of them for Paula.

147

148 **Motion: Approve the April 20, 2017, Financial Report**

149 Motion by Dir Basili, second by Dir Ricetti

150 In favor: unanimous

151

152 10. JPA – Upper Russian River Water Agency

153 Already discussed.

154

155 11. Sustainable Groundwater Management Act (SCMA)

156 Already discussed.

157

158 12. Local Agency Formation Commission of Mendocino County (LAFCo)

159 On May 1st, RRFC is voting for their NSR.

160

161 13. Mendocino County Inland Water & Power Commission (IWPC)

162 The RRFC license is forthcoming after a couple of questions are answered. The Army
163 Corps has some money for gates to prevent Quagga mussels. Purple Pipe funding is \$35
164 million loan and \$10 million grant and is ready for bid for construction. It's a huge
165 amount of money for not much water: \$25,000 per acre foot. (\$45 million/1800 AF) The
166 main benefit is that they can use the wastewater without getting fined by environmental
167 agencies for discharging it into the Russian River. It's supposed to be clean enough to
168 drink, but it's not allowed to be used in any sort of overhead sprinkler system because it
169 might blow somewhere in the wind. So that would negate it being used in the sprinklers
170 at the golf course.

171

172 There was also some talk at the meeting about SB88 and the Potter Valley Project (PVP).

173 National Marine Fisheries Service (NMFS) let the Federal Energy Regulatory

174 Commission (FERC) know that their plan is endangering salmon in the river. They want

175 to have more information about how the PVP fills up rivers and Lake Mendocino. If they
176 start cutting off water, it could be disastrous.

177

178 14. Mendocino County Russian River Flood Control & Water Conservation Improvement

179 District (RRFC)

180 Already discussed.

181

182

183 15. Sonoma County Water Agency (SCWA)
184 We have agreed to co-fund the USGS water study. Mendocino just found out that SCWA
185 is planning a tour of the watershed of the Russian River on May 1st. So once again we
186 have been notified at the last minute of a big event related to this study. The main
187 problem is that most of our schedules are full for that day, except for a RRFC Board
188 member.

189
190 16. Report of Attendance at Agency Meetings
191 Already discussed.

192
193 17. State Water Resources Control Board (SWRCB)
194 Already discussed.

195
196 18. Status Report of Place of Use Issues
197 Nothing to report.

198
199 19. Status Report of 2800 acre-feet Storage Right.
200 Nothing to report.

201
202 20. Consider Attendance at Other
203 Nothing to report.

204
205 As the ACWA/JPIA representative, Dir Pool got a letter from someone who is a looking
206 to be part of the JPIA. It seems he needs a letter from us to do that. Tamara says that she
207 would be willing and able to help out with getting it all organized.

208
209 **Motion: Approve Dir Pool to approve the candidate for ACWA/JPIA**

210 Motion by Dir Ricetti, second by Dir Talso

211 In favor: unanimous

212

213 There have been some issues getting through the mandatory online sexual harassment
214 training. So GM Koehler has requested a person to come over to conduct the training,
215 which would be great.

216

217 **Motion to adjourn.**

218 Motion by Ricetti, second by Dir Basili

219 In favor: unanimous

220

221 Meeting adjourned at 6:32 pm.

222

223

224 Minutes submitted by Jeanette Wise

225

226 Approved: Board of Directors

227 Date Approved: _____

228 Signed: _____