



Redwood Valley County Water District

Post Office Box 399 • Redwood Valley, CA 95470 • (707) 485-0679

AGENDA BOARD OF DIRECTORS

Regular Meeting

Time: 5:00 p.m.

Date: Thursday, August 17, 2017

Location: District Office, 2370 Webb Ranch Road, Redwood Valley, California.

Expected Guests:

- *All items listed below are considered action items unless otherwise noted.*
- *The items listed below are numbered for convenience only and may not necessarily be heard in this order.*

1. Roll Call.
2. Hearing of comments or questions from the attending public.
See end of Agenda for information regarding public comments.
3. Consider hearing of urgent items received since the Agenda was posted.
See end of Agenda for information regarding the hearing of urgent items.
4. Acceptance of Agenda.
5. Approval of Consent Calendar.
 - a. Financial Statement.
 - b.-1. Bills Paid since those approved at last Meeting.
 - b.-2. Bills Paid as approved at previous Meeting.
 - c. Bills Payable.
 - d. District Activity.
6. Approval of Minutes as presented.
7. Action Items.
 1. ACWA Election. Discussion and possible decision to support ACWA Region 1 Board Ballot.
 2. Coyote Valley Services. Discussion and possible approval to begin discussions regarding "blended" Service to the Coyote Valley Reservation.
 3. Ukiah Discussion and possible action regarding grant reimbursement.

BOARD OF DIRECTORS

*Granville Pool
Pamela Ricetti
Ken Todd
Jeff Basili
Marvin Talso*

8. General Manager's Report and Action Items.
 - A. District Operations.
 - B. Office Operations.
 - C. Annual Audit.

9. Financial Report.
 - a. Discussion and possible action.

10. JPA - Upper Russian River Water Agency
 - a. Report of attendance at JPA Meetings.
 - b. Consider any correspondence concerning the JPA.
 - C. Discussion and possible action on JPA topics.

11. Sustainable Groundwater Management Act.

12. Local Agency Formation Commission of Mendocino County – LAFCO.
 - a. Discussion and possible action on LAFCO topics.

13. M. C. Inland Water & Power Commission.
 - a. Report of attendance at IW&PC Meetings.
 - b. Consider any correspondence concerning the IW&PC.
 - c. Discussion and possible action on IW&PC topics.

14. Mendocino County Russian River Flood Control & Water Conservation Improvement District.
 - a. Report of attendance at MCRRFC&WCID meetings.
 - b. Consider any correspondence concerning the MCRRFC&WCID.
 - c. Discussion and possible action on Flood Control District topics.

15. Sonoma County Water Agency.
 - a. Consider any correspondence or reports concerning the Sonoma County Water Agency.
 - b. Discussion and possible action.

16. Report of attendance at agency meetings, i.e. City of Ukiah, County Board of Supervisors, other Special District's, County of Mendocino departments, or other entity not listed separately herein.

17. State Water Resources Control Board.
 - a. Updates and possible action.

18. Status report of Place of Use issues.
 - a. Updates and possible action.

19. Status report of 2800 acre-feet Storage Right.
 - a. Updates and possible action.

20. Consider attendance at seminars, training events, conferences as received since last Meeting.

CLOSED SESSION

Govt Code § 54956.8

Discussion and possible action regarding purchase of Granite/Kunzler Ranch Road property. Negotiator: General Manager Koehler.

POSTED: 8/11/17

Public Comments

Comments will be limited to matters under this District's jurisdiction that are not on the posted agenda and items that have not been previously considered by the Board of Directors.

Comments on a matter not on the agenda are limited to three (3) minutes per person and not more than ten (10) minutes for a particular subject.

No action will be taken. Individuals wishing to address the Board are welcome to do so throughout the Meeting.

Urgent Items

In accordance with Section 54954.2 (b)(2) of the Government Code Brown Act, Two-thirds Vote Required for Action Items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)

ADA Compliance

The Redwood Valley County Water District complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. To assist us in better understanding your request, please notify the District Office no less than 3 working days in advance of the meeting by calling (707) 485-0679.

AGENDA ITEM NO. 5

August 17, 2017

REDWOOD VALLEY COUNTY WATER DISTRICT
CONSENT CALENDAR - CONTENTS

- a. Financial Statements.
- b. Bills Paid during July 2017 & submitted for Board approval.
- c. Report of District Activity.

CONSENT CALENDAR a.

FINANCIAL STATEMENT

Totals Reported are as of July 31, 2017
Unless otherwise noted

1. LIST OF BILLS PAID

(See Consent Calendar b-1, next page) b-1. During July, 2017 \$ 81,315.33

2. IRRIGATION WATER SALES

	<u>Month</u>	<u>Sales (Billed)</u>	<u>Sales (Billed)</u> Same period last year	<u>Acre-Feet</u>	<u>Payments Rec'd</u>
Monthly	7/2017	\$ 42,737.64	\$ 50,003.42	168.99	\$ 19,085.12
Calendar Y-T-D	7/2017	\$146,985.10	\$152,242.10	389.00	\$115,904.92
Fiscal Y-T-D	7/2017	\$ 42,737.64	\$ 50,003.42	168.99	\$ 19,085.12

3. DOMESTIC WATER SALES

	<u>Month</u>	<u>Sales (Billed)</u>	<u>Sales (Billed)</u> Same period last year	<u>Gallons</u>	<u>Acre-Feet</u>	<u>Payments Rec'd</u>
Monthly	7/2017	\$ 83,735.34	\$ 83,083.49	12,847,457	39.43	\$ 73,875.99
Calendar Y-T-D	7/2017	\$465,187.55	\$427,871.50	63,721,662	195.56	\$457,144.24
Fiscal Y-T-D	7/2017	\$ 83,735.34	\$ 83,083.49	12,847,457	39.43	\$ 73,875.99

7/2017 Fees \$	Return Check Fees, Domestic
	Late Notice Fees, Domestic
	Doorhanger Fees, Domestic
	Reconnect Fees, Domestic
	Admin. Fees, Backflow Prevention Program, Domestic
	Late Notice Fees, Irrigation
	Doorhanger Fees, Irrigation
	Reconnect Fees, Irrigation
7/2017 Total Fees Billed \$ 0	

4. STATEMENT OF CHECKBOOK BALANCE

As of July 30, 2017 \$300,658.88

5. STATEMENT - MONEY MARKET ACCOUNT

<u>Account Name</u>	<u>Current Balance</u>
Bureau of Reclamation Water Development Fund:	\$228,351.79
	<u>29.09</u>
	\$228,380.88

6. STATEMENT - MONEY MARKET ACCOUNT

Water Payment Account	\$71,836.85
	<u>9.15 Interest</u>
	\$71,846.00

7. STATEMENT - Local Agency Investment Fund:

Current Balance

\$728,603.72 Fund for storage of #17593 water
1,677.87 Quarterly Interest
 \$730,281.59

8. STATEMENT - MONEY MARKET ACCOUNT

Sinking Fund (Depreciation Account)	\$22,302.24
	<u>.95 Interest</u>
	\$22,303.29

*The depreciation fund (Sinking Fund) is only accumulated monthly on the Financial Report. To date it is \$1,363,400

Total of usable Balances shown above:	Regular Checking Account/Checkbook Balance: \$300,658.88
	Bureau of Reclamation Water Development Fund: \$228,380.88
	Local Agency Investment Fund: \$781,281.59
	Money Market Water Payment Account Fund: \$ 22,303.29
	Money Market sinking Fund: \$ 71,846.00
	Less Tenant Deposits: (<u>20,623.51</u>)
	Total: \$1,383,847.13

CONSENT CALENDAR b-1.

August 17, 2017

List of Bills Paid since those approved at last Meeting
& Submitted for Board Approval:

\$81,315.33	General Expense
	Customer Deposits
<u>\$81,315.33</u>	

NET PAYROLL: \$7,676.65

PAYROLL TAXES: \$4,170.12

HOLDING ACCOUNT FOR DIRECT DEPOSIT PAYROLL & TAXES: \$11,846.77

1. RVCWD Payroll Account
\$6,070.58
Deposit for payroll & taxes for 7/7/17 pay date
2. RVCWD Payroll Account
\$5,776.19
Deposit for payroll & taxes for 7/21/17 pay date

ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$1,973.62, 7/07/17 Pay date
ICMA Retirement Trust, Contribution, Deferred Comp. Plan, \$1,973.62, 7/21/17 Pay date

INSURANCE: \$3,560.05

1. #12219: State Compensation Insurance Fund
\$565.25
Monthly Premium, July 2017
2. #12196: ACWA /JPIA
\$2,994.80
Health, Dental, Vision Premium, life, E.A.P., August 2017

GENERAL OFFICE: \$159.79

1. #12225: Ricoh
\$159.79
Copier rental, 8/4-9/3/17

TRANSPORTATION: \$540.08

1. #12212: R.V. Gas Station & Country Store, LLC
\$258.58
Fuel for Honda, June 2017
2. #12216: GCR Tires & Service
\$281.50
Two tires, wheel balance and flat repair

COMMUNICATIONS: \$494.15

1. #12203: Tri-Cities Answering Svc & Call Ctr, Inc.
\$262.70
Answering service, July 2017
2. #12224: AT&T
\$126.45
Monthly service & calls, 7/10-8/9/17
3. #12220: Pacific Internet
\$105.00
Quarterly email service, 8/8-11/8/17

UTILITIES: \$6,445.55

1. #12226: Pacific Gas & Electric Company
\$3,279.80
Booster Pump – Tomki Road, \$98.05
East Road, \$843.32
Master Valve @ Vault, \$16.85
Water Treatment Plant, \$305.14
Central Ave. Intertie, \$2,016.44
Lake Mendocino Pump Station, (didn't receive statement)
2. #12222: Macquarie Holdings (U.S.A.) Inc.
\$3,165.75
Solar power, June 2017

SPECIAL DEPARTMENT EXPENSE: \$54,321.70

1. #12194: Sonoma County Water Agency
\$2,000.00
Agreement provide funding and support for hydrologic characterization watershed and groundwater of Russian River watershed
2. #12195: Upper Russian River Water Agency
\$1,250.00
JPA annual dues

3. #12197: Waste Management
\$69.54
Garbage service
4. #12198: Mendocino County Auditor-Controller
\$1,531.65
Share of 2017-2018 budgeted cost the Local Agency Formation Commission
5. #12199: Mendo Mill & Lumber Co.
\$44.00
Bolt cutter
6. #12200: Deep Valley Security
\$52.95
Property security, July 2017
7. #12201: Copycats
\$800.00
2016 Consumer Confidence reports
Print, collate, fold, stuff, label regular envelopes
8. #12202: U.S. Bank Corporate Payments Systems
\$270.83
Seakay internet service, wire, rope, tarp strap, cups, plastic container, receipt books, Clorox
9. #12204: El Dorado Printing
\$621.64
Cardstock (domestic) for new billing program
10. #12205: Luhdorff & Scalmanini
\$250.00
SCADA services rendered through 6/25/17
11. #12206: Verizon
\$50.08
Monthly service (2) tablets
12. #12207: Upper Russian River Water Agency
\$100.00
JPA membership monthly fee
13. #12208: Willow County Water District
\$19,053.82
Monthly field labor per service contract, June 2017
14. #12209: Rainbow Agricultural Services
\$25.00
Labor for chainsaw work
15. #12210: B & B Industrial Supply, Inc.
\$50.60
Step drill

16. #12210: Millview County Water District
\$8,268.73
Water purchase, 5/26-6/29/17
17. #12213: Alpha Analytical Laboratories, Inc.
\$1,410.00
Water analysis, June 2017
18. #12214: Primex
\$11,380.00
SCADA-North and West tank repairs
19. #12217: Minasian, Meith, Soares, Serton & Cooper, LLP
\$1,234.42
Professional services rendered, June 2017
20. #12218: Wipf Construction
\$3,195.00
Domestic repairs, Mountain View, Virginia Circle, Coyote Valley, Laughlin Way, School Way
21. #12221: Calpella County Water District
\$2,647.28
Water transfer, 5/27-6/29/17
22. #12227: Ray Morgan Company
\$16.16
Copies charge, 5/4-6/3/17

CONSENT CALENDAR. C

District Activity, July 2017

Monthly Report of Total Water Pumped during
as reported to Flood Control District 251.96 A.F.

Leaks repaired: 7/6/17 domestic leak repair 300 School Way

ACTION ITEMS

1. ACWA Election. **Discussion and possible decision to support ACWA Region 1 Board Ballot.**
2. Coyote Valley Services. Coyote Valley has begun construction of a new casino. This will require a temporary new service during construction. The existing casino service will be abandoned when the new casino is operational. This will not qualify as an increase in services. However, the Tribe does want to construct a few new houses where the old casino is now. They also want to ultimately build a new ~100 unit hotel. They have drilled a well and feel that they may be able to provide an additional 50 gpm. The Tribe has asked for Redwood to begin discussions regarding the possibility of melding together their new well, while continuing to receive some drinking water from Redwood, and maintaining a full connection for fire protection. This will be a complicated situation since we do not know how much water their well will actually yield. At this time the discussion is very preliminary but the end result should be a formal legal document. **Discussion and possible approval to begin discussions regarding “blended” service to the Coyote Valley Reservation.** In general I support the proposal in part because it will eliminate any confusion over who has responsibility for maintaining the system on the reservation. The pipes were installed by the Tribe and are owned by them although Redwood does all maintenance at this time. If we can work out details, and get them approved by legal review, we would require the tribe to install two master meters with backflow devices at the two entry points to the reservation. Redwood would at that point no longer enter onto reservation property.
3. Ukiah Grant. This is again a placeholder regarding the grant. I am supposed to meet with the city next week. **Discussion and possible action regarding grant reimbursement.**

GENERAL MANAGER'S REPORT

AGENDA ITEM NO.8

- A. District Operations. The District is generally operating well with no particular problems to report. Scott is operating the treatment plant on an “as needed” basis. For July this was approximately 10 eight hour days. We will be having our routine Division of Drinking Water inspection on August 31. I do not expect any issues. Since we identified that Redwood was not getting the full hours expected, Dave has been assigning more hours to make it up. Scott has been doing a great job training other operators on plant operations so hopefully we will have more depth of staffing. Dave Redding has hired a new person to replace the operator we lost to another district. He is not a certified operator but is working out well so far and will be encouraged to begin the certification process.

- B. Office Operations. Paula is definitely having her hands full running the office by herself. The conversion to the new billing program is not going as smoothly as expected. Hopefully once that is done we will start making the move down to Laws Ave. Dave is making some modifications to the office counter space to better accommodate one other person.

- C. Annual Audit. Bob Johnson has completed the field portion of the audit. He will now start working on his report. The audit went as smoothly as always and I do not expect any issues.

OFFICIAL REGION 1 Board Ballot

2018-2019 TERM



Please return completed ballot by September 29, 2017

E-mail: anaj@acwa.com
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 1 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Nominating Committee's Recommended Slate

I concur with the Region 1 Nominating Committee's recommended slate below.

CHAIR:

- **Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency

VICE CHAIR:

- **Dennis Mayo**, Board President, McKinleyville Community Services District

BOARD MEMBERS:

- **David L. Bentley**, Auditor-Controller, North Marin Water District
- **Jennifer Burke**, Deputy Director of Water and Engineering Resources, City of Santa Rosa
- **Matthew D. Froneberger**, General Manager, Forestville Water District
- **Marvin Talso**, Director, Redwood Valley County Water District
- **Vacant**

Individual Board Candidate Nominations

I do not concur with the Region 1 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Dennis Mayo**, Board President, McKinleyville Community Services District
- Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- David L. Bentley**, Auditor-Controller, North Marin Water District
- Jennifer Burke**, Deputy Director of Water and Engineering Resources, City of Santa Rosa
- Matthew D. Froneberger**, General Manager, Forestville Water District
- Marvin Talso**, Director, Redwood Valley County Water District
- Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency

AGENCY NAME _____

AUTHORIZED REPRESENTATIVE _____

DATE _____

Redwood Valley County Water District
Financial Report
Revenue/Expenses/Capital FY 2017-2018

Operating Revenues	July-17	August-17	September-17	October-17	November-17	December-17
1280 Domestic Payments from Water Sales	46,529.59					
1260 Irrigation Payments from Water Sales	10,345.12					
4305 Late Notices (Domestic)						
4310 Doorhanger Fees (Domestic)						
4315 Admin Fees (Domestic) Backflow/Annual						
4320 Return Check Fees						
4330 Meter Fees (Domestic) 1336 x \$20.00	26,720.00					
4330 Meter Fees (Domestic) (2") 9x\$40.00	360.00					
4331 Meter Fees (Irrigation) 2" 102 x 35	3,570.00					
4331 Meter Fees (Irrigation) 4",6" 94 x \$55.00	5,170.00					
4335 Re-connect Fees (Domestic)						
4340 Late Notices (Irrigation)						
4345 Doorhanger Fees (Irrigation)						
4355 Irrigation Re-connect Fees						
4337 Lien removal fees						
4360 Safe Drinking Water Bond Surcharge	266.40					
4365 Domestic Penalties Fees for Overage						
Total Operating Revenues	92,961.11					
4500 Property Tax Revenue						
1859 Grant Funding Intertie (1st check)						
1000 Interest Income Checking Account	11.56					
1105 Management Income/GM Contract- Millview W.D.	7,611.11					
1180 Interest Income Payroll Account	0.13					
1110 Water Payment Money Market Account	9.15					
1120 Interest Income Bureau Reclamation Account	29.09					
1120 SCIF Refund						
1160 Interest (Quarterly) LAIF Account	1,677.87					
1190 Interest Sinking Fund (Depreciation acct)	0.95					
5695 JPIA Insurance claim check for Truck						
5696 Sold truck Ranger						
5561 ACWA/JPIA Property Program RPA Refund						
5600 GPS reimbursement						
Total Income Operating & Non-Operating	102,300.97					
Operating Expenses						
Customer Accounts						
Operating Supplies						
2200 Customer Deposit Other						

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2017-2018

Customer Accounts Cont'd	July-17	August-17	September-17	October-17	November-17	December-17
2240 Tenant Deposits/Refunds						
2260 Owners Deposits/Refunds						
5430 Backflow Prevention Tests & Devices						
Pumping						
1530 Surge Tank Overflow/Mitigation						
5118 Operating Supplies						
5120 Power (Master Valve)	16.85					
5120 Power (Lake Pump Station)						
5130 Repairs & Maintenance						
Water Treatment						
5200 Other						
5220 Mechanical (pumps, pipes, fittings etc)						
5221 Electrical						
5222 Lab Supplies						
5223 Ach						
5224 Chlorine						
5225 Potassium Permanganate						
5226 Zinc Orthophosphate						
5228 Alum						
5229 Filter Media						
5230 Power Costs	305.14					
5235 Solar Power	3,165.75					
5236 Solar Power Repair Project						
5240 Repairs & Maintenance	11,630.00					
5250 Water Analysis	1,410.00					
Transmission & Distribution						
5320 Operating Supplies						
5330 Power (Tomki Road)	98.05					
5330 Power (East Road)	843.32					
5335 PG&E Intertie	2,016.44					
5340 Domestic Main Repair						
5341 Irrigation Main Repair						
5342 Repair & Maintenance Dom. Svcs.	2,138.00					
5342.5 Domestic Main Repair	1,057.00					
5343 Transmission Main						
5344 Repair & Maintenance Irrigation Svcs.						

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2017-2018

Transmission & Distribution cont'd	July-17	August-17	September-17	October-17	November-17	December-17
5346 Repair & Maintenance Other						
5350 Telemetering						
5365 tank Maintenance						
General & Administrative						
5575 ICMA (employer)	1,973.62					
2180 Payroll Taxes (employers share)	1,130.54					
5500 Board Meetings/ Minutes/Recording Secretary						
5500 LAFCO (RV share of 20017-2018 Budget	1531.65					
5501 Payroll expense contract field crew (pd to Willow W.D.)	19,053.82					
5510 Payroll (net all employees)	7,676.65					
5520 Bank Service Charges						
5522 Return Checks	200.00					
5523 Return Check Bank Fee	14.00					
5540 Dues, Fees, Subscriptions						
5550 Equipment Rental/Copier/Maintenance	175.95					
5560 Health Insurance	2,844.80					
5560.1 Willow Employee Health Insurance						
5561 Property Program						
5562 Auto Insurance & General Liability						
5564 State Comp. Insurance	565.25					
5565 Field Uniforms						
5572 Loan Interest Expense						
5580 License & Permits/CDPH						
5590 Text Book & Training						
5595 Employment Advertising						
5600 Office Supplies	454.03					
5605 Operating Supplies						
5610 Postage						
5620 Printing	1321.64					
5625 Discount for Irrigation credit to customers for 2014						
5630 Website Fees						
5630.5 Willow Service Agreement Contracts						
5631 Legislative Consultant						
5632 Professional Fees Acct./Payroll Masters	132.58					

Redwood Valley County Water District
 Financial Report
 Revenue/Expenses/Capital FY 2017-2018

General & Administration continued	July-17	August-17	September-17	October-17	November-17	December-17
5633 Core Billing/Badger Service Contracts						
5634 Professional Fees Audit	1,234.42					
5636 Professional Fees Legal						
5642 Repairs & Maintenance Building						
5643 Consolation Acct/Merger						
5644 Repairs/Computer Equipment/Satellite/Verizon	155.08					
5646 Repairs Equipment	25.00					
5650 Small Tools & Equipment	94.60					
5652 Safety Equipment						
5670 Business Lunch						
5674 Travel Expense Board/Recording Secretary/Staff	21.95					
5680 Garbage/Pest Control	69.54					
5685 Security Fees	52.95					
1020 Petty Cash						
Communications						
5660 Answering Svc/Tri Cities	262.70					
5660 Pacific Internet (quarterly)	105.00					
5660 ISAN, AT&T, Verizon	126.45					
Vehicle						
5690 Fuel	258.58					
5695 Maintenance	337.95					
5696 New Vehicle Payments						
Water System Fees						
5750 Merger RRFCD/RVCWD						
5750.5 Upper Russian River Water Agency	100.00					
1620 County Clerk Recorder/filing/place of use						
1720 SWRCB Water Rights Filing Fees						
2800 State Dept. of Water Resources						
Dept. of Transportation Encroachment Permit						
4500 M.C. Property Tax Admin. Svc. Fee						
MCIW&PC Annual Fee						
1730 Dam Feasibility Study						
1664 Watershed Sanitary Survey						
5000 Calpella/Millview intertie purchases	10,916.01					
5000 MCRRFCD Water Purchases						
State Board Equalization (Mill Creek)						
State Board Equalization Place of Use Lk.Mendocino Diversion						

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MINUTES

Redwood Valley County Water District

2370 Webb Ranch Road
Redwood Valley, CA 95470
(707) 485-0679

Board of Directors - Regular Meeting Minutes
Thursday, July 20, 2017

Directors: Granville Pool, Pamela Ricetti, Ken Todd, Jeff Basili, Marv Talso
Staff: General Manager Bill Koehler

Call To Order: 5:00 P.M.

1. Roll Call

Present:

Granville Pool, President
Ken Todd, Director
Marv Talso, Director
Pamela Ricetti, Director
Jeff Basili, Director

2. Hearing of Comments or Questions from the Attending Public for Items Not on the Agenda

None. In attendance is Will Carson, Board Member of Russian River Flood Control (RRFC) and Tamara Alaniz, General Manager of RRFC.

3. Consider Hearing of Urgent Items Received Since the Agenda Was Posted

None.

4. Acceptance of Agenda

Motion: Accept the agenda

Motion by Dir Ricetti, second by Dir Basili
In favor: unanimous

5. Approval of Consent Calendar

Dir Pool asks about two items and is satisfactorily answered by GM Koehler.

Motion: Approve the Consent Calendar

Motion by Dir Ricetti, second by Dir Todd
In favor: unanimous

6. Approval of Minutes as Presented

47 No corrections or comments.

48

49 **Motion: Accept the April Regular Meeting minutes as corrected**

50 Motion by Dir Talso, second by Dir Ricetti

51 In favor: unanimous

52

53 7. Action Items

54 1. FY 2017-2018 Budget. Discussion and possible approval of FY 2017-2018
55 Budget.

56 This budget does include the increase in the operations contract (Item 7.2).

57

58 **Motion: Approve the 2017-2018 Budget.**

59 Motion by Dir Ricetti, second by Dir Basili

60 In favor: unanimous

61

62 2. Operations Contract. Discussion and possible approval of 2017 Revision,
63 Exhibit B, Initial Statement of Fees and Charges.

64 The operations crew has kept track of where they spent their time over the last
65 year. It shows what we suspected: that Redwood has been paying for more work
66 than we received, with Millview taking more of the time. The decision between
67 GM Koehler and Dave Redding was to spend more time at Redwood rather than
68 reducing rates of overall costs.

69

70 We also lost another employee to a higher-paying agency. Lucerne bases their pay
71 on a statewide average, so we can't compete with that. Dave will be looking for a
72 replacement and has interviewed a promising candidate. The result of this is that
73 we need to increase wages for the employees.

74

75 Dir Pool suggests that the extra time for Millview probably offsets the deal we are
76 getting from them for water. GM Koehler says that Millview is pretty much
77 caught up on deferred maintenance, though some is building up for Redwood.

78

79 **Motion: Approve the 2017 Revision to the Operations Contract.**

80 Motion by Dir Basili, second by Dir Talso

81 In favor: unanimous

82

83 8. General Manager's Report and Action Items

84 A) District Operations

85 We're doing well. The plant has been in operation during normal working hours,
86 so we don't have to have on-call workers. There was an issue with
87 iron/manganese and we think that it may be coming from the Calpella well. It's
88 important to know for sure because they can't afford to treat it but they really
89 need the water.

90

91 B) SCADA

92 The previous SCADA rehab wasn't done well, so it had to be replaced. The new
93 systems will be all the same software and equipment, instead of a piece-meal
94 operation.
95

96 C) Coyote Valley Real Estate

97 There has been a bit of a price-war for the property on the west side of the
98 freeway. There was a lot of he-said she-said, so finally GM Koehler sent a letter
99 to both sides and hasn't heard from either since. But it looks like the sale has
100 fallen through. They were thinking of doing the wastewater treatment plant in the
101 metal building over there, but it would require drilling under Highway 101. They
102 are also not building a hotel at this point; they wouldn't have the water for it
103 anyway.
104

105 D) Vineyard Oaks

106 There are two customers over in Vineyard Oaks that may be involved in a lawsuit
107 soon about meter access and easements. We hope to not be involved, but we may
108 be at some point.
109

110 E) State Water / Intertie

111 GM Koehler has included his response letter to the State in the Board packet. It is
112 odd that they sent it to Redwood but not Millview.
113

114 F) Upper Russian River Manager's Group

115 This is a good group where agencies like Cloverdale, Geyserville, and others can
116 be involved. Sonoma County Water Agency wants one voice about the Potter
117 Valley Project, which we don't have at this point. Changing stream flows directly
118 affects Willow which affects all the rest of us up here. Jay Jaspers is meeting and
119 moving around talking with people but we don't really know what he's trying to
120 do.
121

122 Tamara says that at the last meeting, Jay said that the PVP is critical but we need
123 to focus on some other things. We are getting along better with SCWA than ever
124 before. Jay will be their interim general manager until they vote in somebody
125 new. Some enquiries have come in about our process and when she went to a
126 meeting, they were looking for ways to advise the State to help the local GSAs
127 with funding and policies that will assist. The goal of the GSA is to look at what
128 impacts there are and to deal with changes if the basin is over-drafted. There are
129 places in the State where over-drafting is a problem, but that's not here.
130

131 The three takeaways were three requests to the State:

- 132 1) Enforce actions against illegal diverters.
 - 133 2) Accept that there is some uncertainty.
 - 134 3) Provide funding to GSAs, and not just in disadvantaged communities.
- 135

136 We had a step up because we started with a mediator, so our GSA is in good
137 shape. The people at the meeting asked a lot of questions and it reinforced our ties
138 with SCWA.

139
140 G) Ukiah Grant

141 GM Koehler talks with Jarod Thiele about once a month about this grant. We still
142 don't know what's going on. Our piece of this pie is small, but the City of Ukiah
143 would be looking for a million dollars, which they aren't going to give up on. If
144 we don't have a response by the next meeting, it may be best to start taking some
145 action of our own. Even the State was surprised that we haven't received any
146 reimbursement.

147
148 H) Office Relocation

149 The tentative plan was to be out of here by September 1. The software conversion
150 has been more difficult than anticipated. The letter to the customers has been
151 included to the Board. Millview has a drop box at The Forks, so it might work for
152 us to have a drop box as well. We don't really have any walk-ins, so this should
153 be an easy transition.

154
155
156 9. Financial Report

157 Those people who have 2" meters pay for 1-acre foot for a year, even if they don't use
158 water. With a 4" meter, they usually use a few acre-feet in the first frost event and then
159 pay as they go after that.

160
161 **Motion: Approve Financial Report**

162 Motion by Dir Ricetti, second by Dir Basili

163 In favor: unanimous

164
165 10. JPA – Upper Russian River Water Agency

166 The Board asked Tamara to talk with Bob Johnson about lowering his fee for the small
167 audit. He agreed and will write on the invoice that the remainder is his contribution to the
168 agency. It will also lower his fee if we can make copies of minutes and things like that.
169 Dir Pool is happy that we have Bob since he will be very helpful as the URRWA grows.

170
171 They also decided to continue on the plans for services, but hold off on the LAFCo
172 application, because a legislative act is an option. State Senator McGuire is a supporter of
173 our efforts, too.

174
175 It was also decided that we will respond to the issue of the PVP as the URRWA, instead
176 of individual agencies. Most of the letters coming in about the PVP has to do with dam
177 safety (unfounded) and people wanting some extra mileage of water in the Eel River for
178 fish habitat. A lawyer she talked to that is involved told her that individuals' letters don't
179 carry the same weight as those from an agency. Tamara's draft of that letter will be
180 available for the Boards to look at in October.

181

182 Dir Talso asks if ACWA takes a position on things like this and Tamara says that they do,
183 but they haven't on this issue. But she will send an email to them and talk about it.

184

185 11. Sustainable Groundwater Management Act (SGMA)

186 Most of this was already discussed. Mr. Zack Robinson is the representative for the Ag
187 interests with Levi Paulin is the alternate. Another item was to add California Land
188 Stewardship Institute to the technical advisory committee, and that was improved. The
189 budget was passed and some bylaws were looked at that includes conflict of interest
190 codes.

191

192 12. Local Agency Formation Commission of Mendocino County (LAFCo)

193 Nothing to report.

194

195 13. Mendocino County Inland Water & Power Commission (IWPC)

196 Dir Ricetti reports that they talked about the frost water reports and the reporting on the
197 license for RRFC has been a problem with the State. More river meters have been
198 installed in Potter, with a total of eight to be installed. There is a new commanding officer
199 for the Army Corps at Lake Mendocino.

200

201 14. Mendocino County Russian River Flood Control & Water Conservation Improvement
202 District (RRFC)

203 There was a lot of discussion about meters and compliance with the water-rights issues.
204 There is one customer in particular that has to pull out his meter every year because it's
205 in the flood plain down by Hopland, and he shouldn't have to do that. GM Koehler says
206 that he's happy to see this effort being put in because it's been a concern of his for a
207 while that there isn't a set meter system at RRFC.

208

209 15. Sonoma County Water Agency (SCWA)

210 Nothing to report.

211

212 16. Report of Attendance at Agency Meetings

213 Already discussed.

214

215 17. State Water Resources Control Board (SWRCB)

216 Already discussed.

217

218 18. Status Report of Place of Use Issues

219 Nothing to report.

220

221 19. Status Report of 2800 acre-feet Storage Right.

222 Nothing to report.

223

224 20. Consider Attendance at Other

225 Nothing.

226

227 ***Board goes to closed session at 6:30pm.***

228
229 Out of closed session at 7:20pm. The Board was given information but gave no direction.
230
231 **Motion: Adjourn**
232 Motion by Dir Talso, second by Dir Basili
233 In favor: unanimous
234
235 Meeting adjourned at 7:25pm.
236
237 Minutes submitted by Jeanette Wise
238
239 Approved: Board of Directors
240 Date Approved: _____
241 Signed: _____