



Redwood Valley County Water District

Post Office Box 399 • Redwood Valley, CA 95470 • (707) 485-0679

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Time: 5:00 p.m.

Date: Thursday, May 17, 2018

Location: District Office, 151 Laws Ave, Ukiah, CA

All items listed below are considered action items unless otherwise noted.

1. Roll Call
2. Comments or Questions from the Attending Public
See end of Agenda for information regarding public comments.
3. Consider Hearing of Urgent Items Received since the Agenda was Posted
See end of Agenda for information regarding the hearing of urgent items.
4. Acceptance of Agenda
5. Approval of Consent Calendar
 - A. April 2018 Financial Reports
6. Approval of Meeting Minutes from April 19, 2018 Regular Meeting
7. Action Items
 - A. Consider Upper Russian River Water Agency Cost Share Proposal based on Water Sales
8. General Manager Report
 - A. Update on FEMA, CalOES and County Efforts Related to Fire Recovery
 - B. Update on Upper Russian River Water Agency and Consolidation Activities
 - C. Update on the Rate Study
9. Report of Attendance at Agency Meetings
10. Closed Session – Conference with Legal Counsel per Govt. Code Section 54956.9(b) – Anticipated Litigation
11. Board Member Comments
12. Adjournment

Public Comments

Comments on a matter not on the agenda are limited to three (3) minutes per person and not more than ten (10) minutes for a particular subject. No action will be taken.

Urgent Items

In accordance with Section 54954.2 (b)(2) of the Government Code Brown Act, Two-thirds Vote Required for Action Items.

ADA Compliance

The Redwood Valley County Water District complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. To assist us in better understanding your request, please notify the District Office no less than 3 working days in advance of the meeting by calling (707) 485-0679.

10:39 AM

05/09/18

Redwood Valley County Water District
Check Detail
 April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12566	04/02/2018	Mendo Mill & Lum...	Statement 3/31/18	1000 · Cash - General ...		-22.41
				Invoice #85924 Treatment plant maintenance materials	5240 · Repairs & Maint...	-22.41	22.41
TOTAL						-22.41	22.41
Check	12567	04/02/2018	Deep Valley Security	Invoice #328311	1000 · Cash - General ...		-52.95
				Invoice #328311 Property security, April 2018	5685 · Property securit...	-52.95	52.95
TOTAL						-52.95	52.95
Check	12568	04/02/2018	Pace Supply Corp.	Statement 3/25/18	1000 · Cash - General ...		-1,272.68
				#024393910 vac trailer parts	5695 · Maintenance Ve...	-48.13	48.13
				#024447301 bolt set, gaskets, pvc	5344 · Repairs & Maint...	-366.62	366.62
				#024443788 concrete lid	5344 · Repairs & Maint...	-47.86	47.86
				#024402168-1 pvc (10)	5344 · Repairs & Maint...	-278.63	278.63
				#024402168-1 marking paint	5650 · Small Tools & E...	-50.39	50.39
				#024402168 pvc, marking paint, pvc cement, bolt set, saw	5344 · Repairs & Maint...	-148.16	148.16
				#024440940 concrete lid	5344 · Repairs & Maint...	-47.86	47.86
				#024428306 couplings, ball valve, pvc	5344 · Repairs & Maint...	-289.05	289.05
				#024439861 copper union	5240 · Repairs & Maint...	-21.95	21.95
				discount credit	5344 · Repairs & Maint...	25.97	-25.97
TOTAL						-1,272.68	1,272.68
Check	12570	04/03/2018	Russian River Flo...	Invoice #2797 4/1/18	1000 · Cash - General ...		-4,500.00
				5501.5 Invoice #2797 4/1/18 Shared GM Services, March 2018	5501.5 · GM (T. Alaniz)...	-4,500.00	4,500.00
TOTAL						-4,500.00	4,500.00
Check	12571	04/04/2018	Willow Count Wat...	Invoice #1005 3/31/18	1000 · Cash - General ...		-28,280.59
				5501 Invoice #5501 Labor service contract March 2018	5501 · Management Ex...	-24,075.50	24,075.50
				5501.6 Admin Service contract (office) March 2018	5501.6 · Admin Servcie...	-4,051.07	4,051.07
				5342 cement, lid, christy box	5342 · Repairs & Maint...	-154.02	154.02
TOTAL						-28,280.59	28,280.59

Redwood Valley County Water District Check Detail April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12572	04/04/2018	Calpella County W...	Invoice #89 3/28/18	1000 · Cash - General ...		-1,756.08
				5000 Water transfer charge 2/28-3/28/18	5000 · Water Purchases	-1,756.08	1,756.08
TOTAL						-1,756.08	1,756.08
Check	12573	04/04/2018	Waste Management	Invoice #2727011-2561-4	1000 · Cash - General ...		-59.50
				Invoice #2727011-2561-4 Garbage service, April 2018	5680 · Utilities - G & A	-59.50	59.50
TOTAL						-59.50	59.50
Check	12574	04/04/2018	U.S. Bank Corpora...	#4246 0445 5565 3629 Statement 3/22/18	1000 · Cash - General ...		-256.10
				5600 Office supplies	5600 · Office Supplies -...	-28.15	28.15
				5644 Seakay Internet monthly charge	5644 · Repairs - Comp...	-105.00	105.00
				5695 Service truck parts	5695 · Maintenance Ve...	-45.47	45.47
				5600 binders, taps, dividers	5600 · Office Supplies -...	-77.48	77.48
TOTAL						-256.10	256.10
Check	12575	04/05/2018	Alpha Analytical L...	Statement 3/31/18	1000 · Cash - General ...		-480.00
				Statement 3/31/18 Water Analysis, March 2018	5250 · Water Analysis -...	-480.00	480.00
TOTAL						-480.00	480.00
Check	12576	04/05/2018	R. V. Gas Station ...	Statement 4/1/18	1000 · Cash - General ...		-133.80
				Statement 4/1/18 Fuel for Dist. veh. March 2018	5690 · Vehicle Expens...	-133.80	133.80
TOTAL						-133.80	133.80
Check	12577	04/05/2018	Tri-Cities Answeri...	Invoice #180300205101	1000 · Cash - General ...		-81.50
				Invoice #180300205101 4/1/18 Answering Svc., April 2018	5660 · Telephone - G &...	-81.50	81.50
TOTAL						-81.50	81.50

Redwood Valley County Water District Check Detail April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12578	04/05/2018	Millview County W...	Invoice #34 3/28/18	1000 · Cash - General ...		-5,484.83
				Invoice #34 3/28/18 Water transfer charges 2/28-3/28/18	5000 · Water Purchases	-5,484.83	5,484.83
TOTAL						-5,484.83	5,484.83
Check	12579	04/09/2018	State Compensati...	Policy #9017037-17	1000 · Cash - General ...		-565.25
				5564 #9017037-17 Premium April 2018 Workers comp	5564 · State Comp. Ins...	-565.25	565.25
TOTAL						-565.25	565.25
Check	12580	04/09/2018	Friedman's Home ...	Invoice3 #36249462	1000 · Cash - General ...		-12.20
				5695 #36249462 3/6/18 batterey, fastners	5695 · Maintenance Ve...	-12.20	12.20
TOTAL						-12.20	12.20
Check	12581	04/09/2018	B & B Industrial S...	Statement 3/31/18	1000 · Cash - General ...		-23.37
				5650 #1965419 3/22/18 torch cut5 fee, hot flat bar, red light	5650 · Small Tools & E...	-23.37	23.37
TOTAL						-23.37	23.37
Check	12582	04/09/2018	ICMA-RC- 303129	Confirmation #	1000 · Cash - General ...		-600.00
				2195 Deferred comp for 4/13/18 pay date	2195 · Section 457 Plan	-600.00	600.00
TOTAL						-600.00	600.00
Check	12583	04/12/2018	Wipf Construction	Statement 4/9/18	1000 · Cash - General ...		-480.00
				5342 Statement 4/9/18 Vactor (water leak repair) 11167 Wes...	5342 · Repairs & Maint...	-480.00	480.00
TOTAL						-480.00	480.00
Check	12584	04/12/2018	Luhdorff & Scalma...	Invoice #33761	1000 · Cash - General ...		-2,933.13
				5699 #33761 Tomki Booster Pump, professional svcs. Marc...	5699 · 2017 Fire expen...	-2,933.13	2,933.13
TOTAL						-2,933.13	2,933.13

Redwood Valley County Water District
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 April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12585	04/12/2018	Verizon	Invoice #9804493240	1000 · Cash - General ...		-50.08
				5644 Tablet monthly charge	5644 · Repairs - Comp...	-50.08	50.08
TOTAL						-50.08	50.08
Check	12586	04/12/2018	CASH	Petty Cash	1000 · Cash - General ...		-186.66
				Creative workshop notary	5600 · Office Supplies -...	-30.00	30.00
				Post Office Domestic bills (cash for difference in mailings)	5610 · Postage & Deliv...	-156.66	156.66
TOTAL						-186.66	186.66
Check	12587	04/12/2018	POSTMASTER	Deposit on file for domestic billings	1000 · Cash - General ...		-660.00
				Deposit on file for Domestic Billings	5610 · Postage & Deliv...	-660.00	660.00
TOTAL						-660.00	660.00
Check	12588	04/12/2018	CASH	VOID: Reimburse petty cash GJE, RGJE created on 04/19...	1000 · Cash - General ...		0.00
TOTAL						0.00	0.00
Check	12589	04/16/2018	PG&E	Invoices Enclosed	1000 · Cash - General ...		-10,022.46
				Tomki pump, 3/9-4/8/18	5330 · Power Costs - T...	-37.16	37.16
				Lake pump station, 3/7-4/4/18	5120 · Power Costs - P...	-7,633.27	7,633.27
				East rd pump sta, 3/7-4/4/18	5330 · Power Costs - T...	-669.13	669.13
				Vault, Road D & Colony Dr, 3/10-4/9/18	5120 · Power Costs - P...	-84.64	84.64
				Central Ave Intertie, 3/9-4/4/18	5335 · PG&E Intertie	-1,598.26	1,598.26
TOTAL						-10,022.46	10,022.46
Check	12590	04/16/2018	Macquarie Holdin...	Invoice #101923	1000 · Cash - General ...		-2,576.72
				invoice #101923 3/2018 Solar power, March 2018	5235 · Macquarie Holdi...	-2,576.72	2,576.72
TOTAL						-2,576.72	2,576.72

Redwood Valley County Water District
Check Detail
 April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12591	04/17/2018	Graham Backflow ...	Invoice #73 4/4/18	1000 · Cash - General ...		-2,670.00
				Invoice #73 Backflow device replacements (6)	5430 · Backflow Preve...	-2,670.00	2,670.00
TOTAL						-2,670.00	2,670.00
Check	12592	04/18/2018	Collin Phenicie	Invoice #1021	1000 · Cash - General ...		-1,120.00
				Invoice #1021 Install (3) backflow prevention devices	5430 · Backflow Preve...	-1,120.00	1,120.00
TOTAL						-1,120.00	1,120.00
Check	12593	04/18/2018	Collin Phenicie	Invoice #1022	1000 · Cash - General ...		-3,700.00
				Invoice #1022 backflow prevention devices, 2 repairs, 2 test, ...	5430 · Backflow Preve...	-3,700.00	3,700.00
TOTAL						-3,700.00	3,700.00
Check	12594	04/19/2018	Minasian,Meith,So...	3/31/18	1000 · Cash - General ...		-532.90
				Statement 3/31/18 Professional services rendered March 2018	5636 · Professional Fe...	-532.90	532.90
TOTAL						-532.90	532.90
Check	12595	04/16/2018	Pacific Internet	Statement 4/9/18 Acct #10895	1000 · Cash - General ...		-105.00
				email service 5/8 to 8/8/18	5660 · Telephone - G &...	-105.00	105.00
TOTAL						-105.00	105.00
Check	12596	04/19/2018	Hach Company	Invoice #10915720	1000 · Cash - General ...		-4,622.77
				Invoice #10915720 4/11/18 lab supplies-controller AC-DC, vi...	5222 · WTP Lab Suppli...	-4,622.77	4,622.77
TOTAL						-4,622.77	4,622.77
Check	12597	04/19/2018	RTI	Invoice #35701	1000 · Cash - General ...		-108.00
				Invoice #35701 phone system services and lease	5660 · Telephone - G &...	-108.00	108.00
TOTAL						-108.00	108.00

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 April 2018

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	12598	04/23/2018	POSTMASTER	Presort Permit 2018	1000 · Cash - General ...		-225.00
				Persort annual permit 2018	5610 · Postage & Deliv...	-225.00	225.00
TOTAL						-225.00	225.00
Check	12599	04/23/2018	AT&T	Acct #707 485-0679-575 7	1000 · Cash - General ...		-107.13
				Phone bill for March 2018	5660 · Telephone - G &...	-107.13	107.13
TOTAL						-107.13	107.13
Check	12600	04/24/2018	Marvin Talso	April 19, 2018 Board Meeting	1000 · Cash - General ...		-25.00
				Attended 4/19/18 Reg. Board Meeting	5500 · General & Admi...	-25.00	25.00
TOTAL						-25.00	25.00
Check	12601	04/24/2018	ICMA-RC- 303129	4/27/18 Payroll Work Order #16711	1000 · Cash - General ...		-600.00
				Deferred comp. 4/27/18 pay date	2195 · Section 457 Plan	-600.00	600.00
TOTAL						-600.00	600.00
Check	12602	04/24/2018	Ricoh	Invoice #100434499	1000 · Cash - General ...		-160.53
				Invoice #100434499 Copier rental 5/4-6/3/18	5550 · Equipment Rent...	-160.53	160.53
TOTAL						-160.53	160.53
Check	12603	04/24/2018	Eureka Oxygen Co...	Invoice U 154572	1000 · Cash - General ...		-114.43
				Invoice #U 154572 Shop supplies, torch/hose, lens, couplers	5650 · Small Tools & E...	-114.43	114.43
TOTAL						-114.43	114.43
Check	12604	04/26/2018	Larry Kirton	Owners Deposits refunds for 10601 West Road	1000 · Cash - General ...		-50.00
				Owners deposit refunds 4008401 & 2058601	2260 · Owner Deposits	-50.00	50.00
TOTAL						-50.00	50.00

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Redwood Valley County Water District
Check Detail
April 2018

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Check	12605	04/26/2018	Charlene Kirton	Tenant deposit refund for 10601 West Road	1000 · Cash - General ...		-52.50
				tenant deposit refund for #2058602	2240 · Tenant Deposits	-52.50	52.50
TOTAL						-52.50	52.50

10:05 AM

Redwood Valley County Water District

Profit & Loss

April 2018

05/09/18

Accrual Basis

	Apr 18	Mar 18	Apr 17
Ordinary Income/Expense			
Income			
1105 · Management Income	0.00	7,611.11	7,611.11
4000 · Water Sales			
4020 · Water Sales - Domestic (Billing)	28,023.86	33,022.47	30,993.65
4040 · Water Sales-Irrigation Billing	8,203.24	11,269.32	9,016.72
Total 4000 · Water Sales	36,227.10	44,291.79	40,010.37
4305 · Late Notices - Domestic	780.00	1,050.00	0.00
4310 · Doorhanger Fee's - Domestic	0.00	735.00	2,660.00
4315 · Admin Fee's - Domestic	0.00	0.00	760.00
4330 · Meter Fee's - Domestic	27,080.00	27,080.00	54,160.00
4331 · Irrigation Meter Fees	8,740.00	8,740.00	17,480.00
4337 · Lien removal charges	0.00	50.00	0.00
4345 · Doorhanger Fee's - Irrigation	0.00	15.00	0.00
4360 · Safe Drinking Water Bond S/C	266.40	266.40	532.80
4400 · Interest Income	2,778.35	47.51	1,438.95
Total Income	75,871.85	89,886.81	124,653.23
Cost of Goods Sold			
5000 · Water Purchases	7,240.91	7,983.03	7,699.48
Total COGS	7,240.91	7,983.03	7,699.48
Gross Profit	68,630.94	81,903.78	116,953.75
Expense			
5100 · Pumping			
5120 · Power Costs - Pumping	7,717.91	10,223.02	7,627.93
5130 · Repairs & Maint. - Pumping	0.00	133.15	7,013.12
Total 5100 · Pumping	7,717.91	10,356.17	14,641.05
5200 · Water Treatment			
5240 · Repairs & Maint. - Water Treat.	44.36	125.50	51.04
5250 · Water Analysis - Water Treat.	480.00	720.00	1,052.00
Total 5200 · Water Treatment	524.36	845.50	1,103.04
5222 · WTP Lab Supplies	4,622.77	0.00	0.00
5235 · Macquarie Holdings (solar power)	2,576.72	0.00	2,463.14
5300 · Transmission & Distribution			
5330 · Power Costs - Trans. & Dist.	706.29	707.44	801.39
5340 · Domestic Main Repair			
5342 · Repairs & Maint. - Domestic	634.02	110.94	2,045.15
5344 · Repairs & Maint. - Irrigation	1,152.21	0.00	0.00
5340 · Domestic Main Repair - Other	0.00	650.00	0.00
Total 5340 · Domestic Main Repair	1,786.23	760.94	2,045.15
Total 5300 · Transmission & Distribution	2,492.52	1,468.38	2,846.54
5335 · PG&E Intertie	1,598.26	1,692.40	1,462.49
5341 · Irrigation Main Repair	0.00	423.51	0.00
5345 · Flow Kana	0.00	684.72	0.00
5400 · Customer Accounts			
5410 · Payroll - Customer Accts.	2,067.00	3,168.61	1,499.26
5415 · Payroll Taxes - Customer Accts.	158.12	242.41	112.69
Total 5400 · Customer Accounts	2,225.12	3,411.02	1,611.95
5430 · Backflow Prevention Tests & Dev	7,490.00	0.00	0.00
5500 · General & Administrative			
5510 · Payroll Expenses - G & A	1,337.00	2,814.45	6,887.18
5515 · Payroll Taxes - G & A	101.37	214.88	627.48
5550 · Equipment Rental - G & A	160.53	175.25	173.00
5560 · Insurance - G & A			
5561 · Property Program	-11,401.40	5,013.00	-30,911.75
5564 · State Comp. Insurance - G & A	565.25	565.25	1,029.42
5560 · Insurance - G & A - Other	-50.00	-75.00	2,844.80
Total 5560 · Insurance - G & A	-10,886.15	5,503.25	-27,037.53
5570 · Interest Expense - G & A			
5572 · Loan Interest_ G & A	0.00	220.36	0.00
Total 5570 · Interest Expense - G & A	0.00	220.36	0.00

10:05 AM

05/09/18

Accrual Basis

Redwood Valley County Water District
Profit & Loss
April 2018

	Apr 18	Mar 18	Apr 17
5600 · Office Supplies - G & A	135.63	209.89	524.06
5610 · Postage & Delivery - G & A	1,041.66	7.41	0.00
5630 · Professional Fees - G & A			
5632 · Professional Fees - Accting	146.62	115.08	185.37
5636 · Professional Fees - Legal	532.90	1,911.09	36.25
5630 · Professional Fees - G & A - Other	0.00	150.00	0.00
Total 5630 · Professional Fees - G & A	679.52	2,176.17	221.62
5640 · Repairs - G & A			
5644 · Repairs - Computer Equip.	155.08	850.08	0.00
Total 5640 · Repairs - G & A	155.08	850.08	0.00
5650 · Small Tools & Equipment - G & A	188.19	253.36	697.80
5660 · Telephone - G & A	401.63	249.23	513.67
5670 · Travel - G & A			
5674 · Travel - Board Members	0.00	29.85	40.14
Total 5670 · Travel - G & A	0.00	29.85	40.14
5680 · Utilities - G & A	59.50	59.50	54.70
5690 · Vehicle Expense - G & A	133.80	57.10	232.03
5500 · General & Administrative - Other	25.00	262.50	56.25
Total 5500 · General & Administrative	-6,467.24	13,083.28	-17,009.60
5501 · Management Expense	24,075.50	21,084.17	19,053.82
5501.5 · GM (T. Alaniz) Contract	9,000.00	4,500.00	0.00
5501.6 · Admin Servcie Contract (office)	4,051.07	0.00	0.00
5575 · Deferred Comp. Employer	645.89	963.40	2,073.62
5685 · Property security system	52.95	52.95	52.95
5695 · Maintenance Vehicle	105.80	293.14	384.53
5699 · 2017 Fire expense	2,933.13	25,344.60	0.00
5700 · Depreciation Expense	25,400.00	25,400.00	22,300.00
5750.5 · Upper Russian R. Water Agency	0.00	0.00	200.00
Total Expense	89,044.76	109,603.24	51,183.53
Net Ordinary Income	-20,413.82	-27,699.46	65,770.22
Other Income/Expense			
Other Expense			
5316 · Field-payroll	0.00	0.00	4,615.38
5316.5 · Field-Payroll Taxes Employer	0.00	0.00	353.08
Total Other Expense	0.00	0.00	4,968.46
Net Other Income	0.00	0.00	-4,968.46
Net Income	-20,413.82	-27,699.46	60,801.76

Redwood Valley County Water District

Balance Sheet

05/09/18

As of April 30, 2018

Accrual Basis

	Apr 30, 18	Mar 31, 18	Apr 30, 17
ASSETS			
Current Assets			
Checking/Savings			
1000 - Cash - General Checking	495,693.22	469,233.97	249,892.02
1020 - Potty Cash	200.00	200.00	200.00
1100 - Cash - Money Market			
1110 - Money Mkt-Water Payment Accts	71,926.65	71,917.78	71,818.84
1120 - Money Market - BUREC	130,642.28	130,626.17	218,075.90
1160 - Money Market - LAIF	737,213.96	734,481.25	728,603.72
1190 - Money Market-Sinking Fund	22,311.66	22,310.74	22,300.47
Total 1100 - Cash - Money Market	962,094.55	959,335.94	1,040,798.93
1180 - Payroll Bank Account	4,266.73	4,266.63	2,221.64
Total Checking/Savings	1,462,254.50	1,433,036.54	1,293,112.59
Accounts Receivable			
1200 - Accounts Receivable			
1220 - Accounts Receivable-Irrigation	14.14	14.14	0.00
1240 - Accounts Receivable-Domestic	13.97	13.97	0.00
Total 1200 - Accounts Receivable	28.11	28.11	0.00
1300 - Interest Receivable	1,677.87	1,677.87	984.84
Total Accounts Receivable	1,705.98	1,705.98	984.84
Other Current Assets			
1260 - Account Receivable-Irrigation	6,927.25	15,338.02	77,647.53
1280 - Accounts Receivable-Domestic	68,107.89	85,238.91	265,203.71
1525 - Bark/mulch fill/to be reimburse	0.48	0.48	0.48
1540 - Prepaid insurance	6,498.75	6,498.75	6,062.00
Total Other Current Assets	81,534.37	107,076.16	348,913.72
Total Current Assets	1,545,494.85	1,541,818.68	1,643,011.15
Fixed Assets			
1700 - Land	62,924.57	62,924.57	62,924.57
1720 - Water Rights	1,486.75	1,486.75	1,473.40
1800 - Fixed Assets			
1820 - Buildings & Improvements			
1824 - Domestic Distribution	14,558.75	14,558.75	8,486.67
1860 - Accum. Depreciation-Bldg & Imp.	-10,807,208.00	-10,781,808.00	-10,472,119.00
Total 1820 - Buildings & Improvements	-10,792,649.25	-10,767,249.25	-10,463,632.33
1840 - Equipment/Operations	0.00	0.00	2,625.89
Total 1800 - Fixed Assets	-10,792,649.25	-10,767,249.25	-10,461,006.44
1830 - Groundwater Study-New Well	0.00	0.00	100,476.59
1856 - Scada Upgrades	154,385.38	154,385.38	12,860.75
1859 - Intertie Calpella - Millview	-24.27	-24.27	-24.27
1920 - Pumping Plant	1,741,145.37	1,741,145.37	1,741,145.37
1925 - Treatment Plant	2,035,044.45	2,035,044.45	2,035,044.45
1930 - Transmission & Distribution	10,201,990.66	10,201,990.66	10,201,990.66
1935 - Buildings & Improvements	190,711.89	190,711.89	188,086.00
1940 - Operating Equipment	254,005.97	254,005.97	153,529.38
Total Fixed Assets	3,849,021.52	3,874,421.52	4,036,500.46
TOTAL ASSETS	5,394,516.37	5,416,240.20	5,679,511.61
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2050 - Compensated Absences	17,593.00	17,593.00	14,083.39
2185 - Deferred Conservation	34,349.73	34,349.73	42,836.40
2195 - Section 457 Plan	-0.01	-0.01	-0.01
2750 - Savings Bank Loan Excavator	27,197.36	28,404.87	40,263.59
Total Other Current Liabilities	79,140.08	80,347.59	97,183.37
Total Current Liabilities	79,140.08	80,347.59	97,183.37
Long Term Liabilities			
2200 - Deposits			
2220 - Customer Deposits	-50.00	-50.00	0.00
2240 - Tenant Deposits	19,160.37	19,212.87	20,303.11
2260 - Owner Deposits	6,943.02	6,993.02	7,177.83
Total 2200 - Deposits	26,053.39	26,155.89	27,480.94
2700 - U.S. Bureau of Reclamation	7,255,000.00	7,255,000.00	7,255,000.00
2710 - Bureau-Interest Payable	1,436,722.00	1,436,722.00	1,436,722.00
2800 - Calif. Dept. of Water Resources	12,571.71	12,571.71	14,853.99
Total Long Term Liabilities	8,730,347.10	8,730,449.60	8,734,056.93
Total Liabilities	8,809,487.18	8,810,797.19	8,831,240.30

10:08 AM

05/09/18

Accrual Basis

Redwood Valley County Water District Balance Sheet

As of April 30, 2018

	Apr 30, 18	Mar 31, 18	Apr 30, 17
Equity			
3000 · Fund Balance			
3300 · Reserved- Sinking Fund	22,302.34	22,302.34	22,291.21
Total 3000 · Fund Balance	22,302.34	22,302.34	22,291.21
3900 · Retained Earnings	-3,478,568.76	-3,478,568.76	-3,359,138.25
Net Income	41,295.61	61,709.43	185,118.35
Total Equity	-3,414,970.81	-3,394,556.99	-3,151,728.69
TOTAL LIABILITIES & EQUITY	5,394,516.37	5,416,240.20	5,679,511.61

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MINUTES

Redwood Valley County Water District

151 Laws Avenue Conference Room

Ukiah, CA 95482

(707) 485-0679

Board of Directors - Regular Meeting Minutes

Thursday, April 19, 2018

Directors: Granville Pool, Pamela Ricetti, Ken Todd, Jeff Basili, Marv Talso

Staff: General Manager Tamara Alaniz

Call To Order: 5:00 P.M.

1. Roll Call

Present:

Ken Todd, Director

Pamela Ricetti, Director

Jeff Basili, Director

Marv Talso, Director

Absent:

Granville Pool, Director

2. Comments or Questions from the Attending Public

None.

3. Consider Hearing of Urgent Items Received Since the Agenda Was Posted

None.

4. Acceptance of Agenda

Motion: Accept the agenda

Motion by Dir Basili, second by Dir Talso

In favor: unanimous

Absent: Dir Pool

5. Approval of Consent Calendar

There are a lot of people closing their accounts and moving out of Redwood Valley. In the process of closing the accounts we are paying back some to people who had deposits remaining on their accounts.

We have been reimbursed by the insurance for a large portion of the expenses related to the fire damage at the Tomki pumping station site.

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Motion: Accept the Consent Calendar

Motion by Dir Basili, second by Dir Talso

In favor: unanimous

Absent: Dir Pool

6. Approval of Meeting Minutes from March 15, 2018 Regular Meeting

No problems are noted.

Motion: Approve the minutes for the March 15, 2018 Regular Meeting.

Motion by Dir Talso, second by Dir Todd

In favor: unanimous

7. Action Items

A. Consider Rate Study Proposal from Bob Reed and Cost Sharing with Millview County Water District.

Bob Reed has submitted a proposal for a rate study with both Millview and Redwood Valley. Staff has proposed a cost sharing agreement between the two districts. Reed has done a rate study for Millview in the past. This cost sharing agreement and rate study scope of work was approved by Millview at their meeting on Tuesday, April 17, 2018. This proposal will also take care of the Proposition 218 requirements for rate changes. There is an optional item to analyze the tiered water rates used by Redwood. This does bring up the discussion on whether or not Redwood would like to move away from tiered rates which have been challenged in court. The court cases have shown that the tiers have to be supported by a rate study, so that's why it was added as part of this proposal. Dir Ricetti points out that a flat rate would provide for a more steady income instead of the variations of tiered rates.

Dir Pool arrives at 5:15pm. He is given a recap of the discussion.

Someone asks about a way to enforce water rationing with a flat rate during a drought time. GM Alaniz says that is a good question and that sort of thing will be addressed in the study. Right now, Redwood has a flat rate of \$20 with usage on top of that. Millview has different monthly flat rates depending on meter size and then a cost per unit of water used on top of that. Dir Pool points out that we have two different sources of water and when the District runs the treatment plant to provide water, it's at a much higher cost. GM Alaniz would like to use the rate study process to develop the specific cost of providing water from different sources. Another thing is the efforts to find match funds for the hazard mitigation grants that the District may receive for improving the main lines in burned neighborhoods. This study can include a scenario where we build in those match funds to the rates. This study could be done by June, which means that higher rates could be initiated during lower water usage times, easing customer impacts from higher rates.

93 Dir Talso asks when these new rates will be open for public comment. He sees
94 that the Redwood Valley residents want to save water to save money, but taking
95 away tiers won't offer the same incentive. GM Alaniz says that Reed seemed very
96 flexible to different variables and input on rate scenarios.
97

98 Millview has some Masonite property in escrow until June, so they will be
99 looking at this rate study to help them in making the decision to move forward on
100 the property purchase. They will also know about the viability of production wells
101 at that site by then.
102

103 Doing these studies in tandem will also allow us to adjust our rates to make costs
104 equitable for Millview-supplied water. Reed will also include a cost of service
105 analysis. With the optional components of the study, it will cost about \$26,000.
106

107 In continued discussion about tiered vs flat rates, Dir Todd and Dir Ricetti discuss
108 how difficult it is to change from a flat rate to a tier rate. Dir Ricetti also says that
109 during the last drought, the big over-users really weren't adding much to the
110 revenue stream.
111

112 **Motion: Approve the Reed Group proposal to develop a flat rate schedule**
113 **with a drought rate, public meetings to come, and cost share the proposal**
114 **with Millview.**

115 Motion by Dir Talso, second by Dir Ricetti

116 In favor: unanimous
117

118 **B. Consider Authorizing General Manager as Signer to Agreement with the**
119 **County of Mendocino on Future Responsibility for Distribution System**
120 **Maintenance.**

121 This a memorandum of understanding (MOU) between Redwood Valley CWD
122 and the County as part of the hazard mitigation funding application to improve
123 main lines in the burned neighborhoods of the District. The County has done the
124 work to develop the application and background materials to help the District
125 obtain funds; and, the MOU is a required component of the application to show
126 that the District will be responsible for maintaining the improved system. This
127 MOU has a spot for GM Alaniz and Dir Pool to sign. We can incorporate the
128 changes we would like and then it will go to the Board of Supervisors on May 9.
129

130 **Motion: Direct the General Manager and President Pool to sign an**
131 **agreement committing to future responsibility for distribution system**
132 **improvements resulting from grant awards applied for by Mendocino**
133 **County on behalf of the District.**

134 Motion by Dir Ricetti, second by Dir Basili

135 In favor: unanimous
136

137 8. General Manager Report

138 A) Report on FEMA, CalOES, and County Efforts Related to Fire Recovery

139 Sonoma Clean Power (SCP) has money that it wants to invest in Mendocino
140 County as part of the fire recovery. They awarded the County \$100,000 to pay for
141 the work by LACO and County staff, done on behalf of the District. A Thank
142 You Letter from the District to SCP is prepared for the President's signature and
143 will be sent out in appreciation of the award. In a meeting with the County and
144 SCP staff, GM Alaniz mentioned our Power Purchase Agreement and they are
145 very interested in talking with us about our options to incorporate the District's
146 solar power production array into the SCP clean power portfolio. The District will
147 need to become a customer of SCP and the District previously and some of the
148 Board have opted out. GM Alaniz says that SCP sells clean energy to PG&E and
149 they maintain accounting of their clean power portfolio and the customers who
150 have opted into the program. The Board thinks that it is worth talking with SCP
151 about what we can work out regarding our solar system.

152
153 We received the final final-report from FEMA, where it actually breaks things
154 down and includes everything, but it doesn't look like things are adding up
155 correctly. They have a total gross loss of lost materials and labor of \$213,610 with
156 an insurance reduction of \$205,385. We've actually received \$155,000 from
157 insurance with more expected, but the insurance estimate was higher than their
158 total amount. There is some more talk about different sources of funding, the
159 work that went into the FEMA application and the whopping +/- \$5,000 being
160 offered through the FEMA hazard mitigation efforts.

161
162 **C) Report on SGMA Groundwater Sustainability Agency Activities**

163 The GSA did not meet in April, but there was a smaller group that met to talk
164 about ways to stay in compliance with the monitoring requirements but keeping
165 the plan as simple and minimal as possible. There were some good ideas about
166 how to monitor other indicators besides sinking flow meters in tributaries all over
167 the place. The Department of Water Resources (DWR) is concerned with certain
168 data gaps that are present in our basin. However, their own consultant
169 recommends that data gaps are not an appropriate reason for DWR to refuse the
170 completeness of a local GSP. As the GSA, the Board decides what is an
171 "undesirable result of groundwater to surface water interaction" for our basin and
172 the GSA needs to define that.

173
174 **B) Report on Upper Russian River Water Agency and Consolidation
175 Activities**

176 On the amended service agreement, the request for information on the increases
177 was received. We have a chart that breaks down hours spent at each district,
178 without total dollar amounts from each district or overall. Mr. Jared Walker has
179 stated that the increases are due to wage increases, CalPERS increases, and office
180 costs.

181
182 GM Alaniz met with Ms. Uma Hinman, Executive Director of LAFCo. Hinman
183 agrees that the four districts consolidating is a logical application for LAFCo to
184 consider. Part of that is that LAFCo has taken action indicating that the logical

185 future for Willow County Water District is being part of the City of Ukiah. Dir
186 Pool points out that the four remaining districts are all physically connected.

187
188 Calpella has not made a final decision about their course of action. They have a
189 very tight budget and it is believed that they recently raised their rates around the
190 time of the Moore Street Bridge project.

191
192 The URRWA Board asked GM Alaniz to come up with a cost sharing proposal
193 based on water sales. This shows some changes to the cost share for the individual
194 districts. In all cases, Millview has retained the largest portion of the cost share.
195 This is what she'll be bringing back to the URRWA meeting in May.

196
197 There was a preliminary site meeting at the Tomki booster station site today and
198 they are developing a site plan for the permanent rebuild.

199
200 The SCADA system is still being worked on. They are very close to having the
201 pump station at the lake on radio transmitters. The District system will be
202 compatible with and communicate with the Millview SCADA system.

203
204 9. Consider Attendance at Agency Meetings
205 There wasn't much from the IWPC meeting. Boats are not often inspected for quagga
206 mussels before going into Lake Mendocino. GM Alaniz says that her understanding is
207 they are only inspecting during high-usage season.

208
209 GM Alaniz met with Chief Dale of the Redwood Calpella Fire Department in Redwood
210 Valley to discuss questions he had and had heard about changes to the meter at the
211 Coyote Valley Reservation. It was a productive meeting.

212
213 Dir Basili says there is nothing to report about from the Millview meeting except the rate
214 study discussion.

215
216 10. Consider Attendance at Seminars, Training Events, and Conferences
217 On May 9, 10, & 11, GM Alaniz will be in Sacramento at the ACWA conference.

218
219 11. Closed Session – Conference with Legal Counsel per Govt. Code Section 54956.9(b)
220 – Anticipated Litigation
221 Entered into closed session at 6:52pm.

222
223 Out of closed session at 7:14. Information was given and direction was received.

224
225 12. Board Member Comments
226 Nothing.

227
228 14. Adjournment
229 **Motion: Adjourn**
230 Motion by Dir Ricetti, second by Dir Talso

231 In favor: unanimous

232

233 Meeting adjourned at 7:19pm.

234

235 Minutes submitted by Jeanette Wise

236

237 Approved: Board of Directors

238 Date Approved: _____

239 Signed: _____

Redwood Valley County Water District General Manager Report – May 17, 2018

ACTION ITEMS

7A. Consider Upper Russian River Water Agency Cost Share Proposal based on Water Sales

The URRWA JPA Board met on May 2 and the participating districts want to continue moving forward to consolidate into a single agency. Decisions on a cost sharing recommendation based on water sales and starting discussion on adopting a common resolution for consolidation this summer were concurred upon by the JPA Board.

A cost share proposal based on water sales was developed and presented to the JPA Board. The direction was to return to the individual boards to get approval for the water sales based cost share method.

<u>Water Sales</u>	<i>From Audited Financial Statements</i>	
	<i>2016-17</i>	<i>% of Total</i>
Calpella	\$ 293,336.00	12%
Millview	\$ 1,149,950.00	49%
Redwood Valley	\$ 595,833.00	25%
RRFCD	\$ 326,666.00	14%
TOTAL	\$ 2,365,785.00	100%

The cost sharing formula will be revisited annually based on the previous calendar year's water sales.

A motion to approve the cost share percentage as revised is recommended.

GENERAL MANAGER REPORT

8A. Update on FEMA, CalOES and County Efforts Related to Fire Recovery

The FEMA application is complete and we await their determination on the +/- \$5,000 they intend to award for reconstruction of a metal building in place of the burned wooden lean-to and a new fire hydrant at the Tomki pumping site. The application prepared by LACO/the County on behalf of the District is being submitted by June 1, on an expedited submittal timeline. A call is planned with Senator McGuire for May 9th, about which an update will be provided at this meeting. Items associated with the rebuilt pumping station are being staged at the District office in Redwood Valley prior to installation on the site.

8B. Update on Upper Russian River Water Agency and Consolidation Activities

The availability of grants for up to \$100,000 from CalLAFCo funding to Mendocino County to pay for LAFCo fees and CEQA costs is a huge opportunity that would alleviate a significant portion of the financial burden associated with application costs and provide a more reliable source of funding for the Plan for Services components.

The initiation of activities needed in 2018 to work toward consolidation should begin, meeting key milestones of the process to move forward on the LAFCo process and toward introducing a proposal for the consolidation bill to the state legislature in January 2019, the start of the next two-year legislative session. The Plan for Services and its components would be developed to facilitate the formation of a complete district including staff, location and water supply permits. Staff recommends that we continue to work with the remaining URRWA districts to develop a LAFCo application for consolidation. We will also have a resolution of consolidation for adoption in June or July for the four districts' consideration.

8C. Update on the Rate Study

Progress continues on the compilation of information needed for the rate study. A meeting with Bob Reed was held in Sacramento, about which an update will be provided.